दिल्ली विश्वविद्यालय
UNIVERSITY OF DELHI

Ref. No. /Dean Exam/2021/ **June 25, 2021**

NOTIFICATIONS

Every year some of the students request the examination branch for the confidential result. In order to streamline the procedure of issuance of confidential result students are advised to send their request to the concerned department/college. Examination branch will try its level best to expedite the evaluation of those students' scripts that requires confidential result for the purpose of admission to higher studies or joining of a job.

Students are required to submit following documents along with the application to the concerned department/college nodal officer/heads/principal.

1. Application should clearly mention the reason of requirement of confidential result (Annexure I).
2. Offer letter that indicates the requirement of result and the date by which result is required (**Please highlight the date of result submission in the offer letter)**.
3. Copy of mark sheet of each semester
4. Admit card
5. Fee receipt of Rs 500 (**www.fee.du.ac.in)**
6. Last date for receiving such application is **July 3, 2021.**

Generally it takes 2-3 months' time to complete the evaluation and declare the result, so students are advised to request the concerned Universities/Institutions to extend the date of submission of result. Merely applying for the confidential result will not guarantee the issuance of the confidential result. Students are advised talk only the Nodal Officers of the respective colleges regarding confidential result or result related queries.

OSD (Examinations) **Dean (Examinations)**

(Annexure I)

To

Dean Examinations
University of Delhi, Delhi-110007

Through: Head/Principal of the Department or College

Dear Sir

I got an offer for the admission/job from -------- (Copy of the offer letter attached). As per offer letter, I suppose to submit the result by -------. I humbly request you please send the confidential result to:

A detailed address of the University/Organization

Email ID where result needs to be submitted

Following documents are attached with this application:

1. Offer letter that indicates the requirement of result and the date by which result is required (**Please highlight the date of result submission in the offer letter**).
2. Copy of mark sheet of each semester.
3. Admit card.
4. Fee receipt of Rs 500 (for the issuance of confidential result).

All these documents should be submitted as one PDF file.

My details are as below:

Name of the student

Roll No:

College:

Email ID/Mobile No:

Signature of the student with date