



## YEARLY STATUS REPORT - 2021-2022

### Part A

#### Data of the Institution

|  |   |
|--|---|
| <b>1.Name of the Institution</b>                     | SHAHEED BHAGAT SINGH COLLEGE              |
| • Name of the Head of the institution                | DR. ANIL SARDANA                          |
| • Designation  | PRINCIPAL (OFFG.)                         |
| • Does the institution function from its own campus? | No  |
| • Phone no./Alternate phone no.                      | 01129250306                               |
| • Mobile no  | 9811374777                                |
| • Registered e-mail                                  | sbscprincipal@gmail.com                   |
| • Alternate e-mail                                   | iqac@sbs.du.ac.in                         |
| • Address  | Sheikh Sarai Phase-II New<br>Delhi-110017 |
| • City/Town  | New Delhi                                 |
| • State/UT   | Delhi                                     |
| • Pin Code   | 110017                                    |
| <b>2.Institutional status</b>                        |   |
| • Affiliated /Constituent                            | Constituent                               |
| • Type of Institution                                | Co-education                              |
| • Location   | Urban                                     |

- Financial Status **UGC 2f and 12(B)**
- Name of the Affiliating University **University of Delhi**
- Name of the IQAC Coordinator **Dr. D.R. Saklani**
- Phone No. **01129250306**
- Alternate phone No. **9818124270**
- Mobile **9818124270**
- IQAC e-mail address **iqac@sbs.du.ac.in**
- Alternate Email address **sbscprincipal@gmail.com**

**3. Website address (Web link of the AQAR (Previous Academic Year))**

<https://www.sbsc.in/naac-ssr.php>

**4. Whether Academic Calendar prepared during the year?**

**Yes**

- if yes, whether it is uploaded in the Institutional website Web link:

[https://www.sbsc.in/upl/Academic%20Calender%20\(2021-22\)\\_1.1.2.pdf](https://www.sbsc.in/upl/Academic%20Calender%20(2021-22)_1.1.2.pdf)

**5. Accreditation Details**

| Cycle          | Grade    | CGPA        | Year of Accreditation | Validity from     | Validity to       |
|----------------|----------|-------------|-----------------------|-------------------|-------------------|
| <b>Cycle 1</b> | <b>A</b> | <b>3.26</b> | <b>2017</b>           | <b>28/03/2017</b> | <b>27/03/2022</b> |

**6. Date of Establishment of IQAC**

**20/05/2017**

**7. Provide the list of funds by Central / State Government**

**UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

| Institutional/Department /Faculty | Scheme     | Funding Agency | Year of award with duration | Amount   |
|-----------------------------------|------------|----------------|-----------------------------|----------|
| <b>NIL</b>                        | <b>NIL</b> | <b>NIL</b>     | <b>NIL</b>                  | <b>0</b> |

**8. Whether composition of IQAC as per latest NAAC guidelines**

**No**

- Upload latest notification of formation of IQAC

**No File Uploaded**

**9.No. of IQAC meetings held during the year 1**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**
- If No, please upload the minutes of the meeting(s) and Action Taken Report **No File Uploaded**

**10.Whether IQAC received funding from any of the funding agency to support its activities during the year? No**

- If yes, mention the amount

**11.Significant contributions made by IQAC during the current year (maximum five bullets)**

The following programmes were organized by the centers in due consultation with the IQAC for the benefit of students and other stakeholders -

1. The Centre for Disaster Management Studies (CDMS) had observed the International Day of Disaster Risk Reduction in collaboration with P4CA, Inhabitat, World Urban Campaign, IRPUD, Dress & Sommer, Sustainability and Adaptation Planning had organised another webinar (Session 2) on May 27, 2021, on the theme - "Critical Urban Infrastructure (CI)- Actual issues of Disaster Risk and Infrastructure Management-in selected countries of Global South".
2. CDMS, in collaboration with the National Institute for Disaster Management, Ministry of Home Affairs, Government of India, organised a 3-day online training programme on "Disaster Management Plans to enhance the resilience of Institutional buildings." The speakers shed light on the various intricacies of enhancing the resilience of institutional buildings and the need for parties at all levels to come up with a blueprint adhering to the current geographical and ecological conditions of the concerned sites to help strategies in the formulations of effective plans in this regard.
3. CDMS organised a virtual International Conference on Challenges to Disaster Risk Reduction and Resilient Habitat April 5-6, 2022 in collaboration with the National Institute of Disaster Management Ministry of Home Affairs Government of India, International Geographical Union Commission on Hazard And Risk And United Nations Office For Disaster Risk Reduction.
4. Women Development Cell organized a national webinar, owing to the present pandemic situation, on the topic, "Challenges for Health in Covid."
5. Harithkram organised its three-day Youth Conference Delhi

University Sustainability Forum 2020 x Harithkram Model United Nations Environment Assembly 2021 (DUSF'20 x HMUNEA'21) on the theme of "COVID 19 and its impact on SDGs' Targets" on October 25-27, 2021 in the online mode. S

### 12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

| Plan of Action  | Achievements/Outcomes   |
|---|---|
| To improve the infrastructure facility for better teaching learning process for teachers who wish to take class from the institutional premises.                            | E-resource center in the library was improved with modern IT facilities to hold virtual classes in a more effective way.  |
| Segregation of solid waste after the reopening of class in offline mode from February 2022 onwards.   | The institution has separate bins in place for the segregation of Degradable and Biodegradable waste. The college also has made provisions for collecting Plastic waste and E-waste by placing bins at various locations within its premises. |
| To conduct seminars and training to improve the spirit amongst the students to fight the COVID-19 pandemic as they enter in the physical mode of teaching learning process. | A 3-day online training Program from 21-23rd October 2021 on "Preparedness is the only way we can combat natural disasters  |

13. Whether the AQAR was placed before statutory body? Yes

- Name of the statutory body

| Name           | Date of meeting(s) |
|----------------|--------------------|
| Governing Body | 29/09/2023         |

14. Whether institutional data submitted to AISHE

## Part A

### Data of the Institution

|  |  |
|--|--|
| <b>1.Name of the Institution</b>                     | SHAHEED BHAGAT SINGH COLLEGE           |
| • Name of the Head of the institution                | DR. ANIL SARDANA                       |
| • Designation  | PRINCIPAL (OFFG.)                      |
| • Does the institution function from its own campus? | No                                     |
| • Phone no./Alternate phone no.                      | 01129250306                            |
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| • Registered e-mail                                  | sbscprincipal@gmail.com                |
| • Alternate e-mail                                   | iqac@sbs.du.ac.in                      |
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| • City/Town  | New Delhi                              |
| • State/UT   | Delhi                                  |
| • Pin Code   | 110017                                 |
| <b>2.Institutional status</b>                        |  |
| • Affiliated /Constituent                            | Constituent                            |
| • Type of Institution                                | Co-education                           |
| • Location   | Urban                                  |
| • Financial Status                                   | UGC 2f and 12(B)                       |
| • Name of the Affiliating University                 | University of Delhi                    |
| • Name of the IQAC Coordinator                       | Dr. D.R. Saklani                       |
| • Phone No.  | 01129250306                            |

|  |   |                |                             |               |             |
|--|---|----------------|-----------------------------|---------------|-------------|
| • Alternate phone No.  | 9818124270  |                |                             |               |             |
| • Mobile   | 9818124270  |                |                             |               |             |
| • IQAC e-mail address  | iqac@sbs.du.ac.in   |                |                             |               |             |
| • Alternate Email address  | sbscprincipal@gmail.com   |                |                             |               |             |
| <b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>   | <a href="https://www.sbsc.in/naac-ssr.php">https://www.sbsc.in/naac-ssr.php</a>   |                |                             |               |             |
| <b>4.Whether Academic Calendar prepared during the year?</b>   | Yes   |                |                             |               |             |
| • if yes, whether it is uploaded in the Institutional website Web link:  | <a href="https://www.sbsc.in/upl/Academic%20Calender%20(2021-22)_1.1.2.pdf">https://www.sbsc.in/upl/Academic%20Calender%20(2021-22)_1.1.2.pdf</a> |                |                             |               |             |
| <b>5.Accreditation Details</b>   |   |                |                             |               |             |
| Cycle  | Grade   | CGPA           | Year of Accreditation       | Validity from | Validity to |
| Cycle 1  | A   | 3.26           | 2017                        | 28/03/2017    | 27/03/2022  |
| <b>6.Date of Establishment of IQAC</b>   |   |                | 20/05/2017                  |               |             |
| <b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>   |   |                |                             |               |             |
| Institutional/Department /Faculty  | Scheme  | Funding Agency | Year of award with duration | Amount        |             |
| NIL  | NIL   | NIL            | NIL                         | 0             |             |
| <b>8.Whether composition of IQAC as per latest NAAC guidelines</b>   |   |                | No                          |               |             |
| • Upload latest notification of formation of IQAC  |   |                | No File Uploaded            |               |             |
| <b>9.No. of IQAC meetings held during the year</b>   |   |                | 1                           |               |             |
| • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? |   |                | Yes                         |               |             |

|   |                  |
|---|------------------|
| <ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>  | No File Uploaded |
| <b>10. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>  | No               |
| <ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>  |                  |
| <b>11. Significant contributions made by IQAC during the current year (maximum five bullets)</b>  |                  |
| <p>The following programmes were organized by the centers in due consultation with the IQAC for the benefit of students and other stakeholders - 1. The Centre for Disaster Management Studies (CDMS) had observed the International Day of Disaster Risk Reduction in collaboration with P4CA, Inhabitat, World Urban Campaign, IRPUD, Dress &amp; Sommer, Sustainability and Adaptation Planning had organised another webinar (Session 2) on May 27, 2021, on the theme - "Critical Urban Infrastructure (CI)- Actual issues of Disaster Risk and Infrastructure Management-in selected countries of Global South". 2. CDMS, in collaboration with the National Institute for Disaster Management, Ministry of Home Affairs, Government of India, organised a 3-day online training programme on "Disaster Management Plans to enhance the resilience of Institutional buildings." The speakers shed light on the various intricacies of enhancing the resilience of institutional buildings and the need for parties at all levels to come up with a blueprint adhering to the current geographical and ecological conditions of the concerned sites to help strategies in the formulations of effective plans in this regard. 3. CDMS organised a virtual International Conference on Challenges to Disaster Risk Reduction and Resilient Habitat April 5-6, 2022 in collaboration with the National Institute of Disaster Management Ministry of Home Affairs Government of India, International Geographical Union Commission on Hazard And Risk And United Nations Office For Disaster Risk Reduction. 4. Women Development Cell organized a national webinar, owing to the present pandemic situation, on the topic, "Challenges for Health in Covid." 5. Harithkram organised its three-day Youth Conference Delhi University Sustainability Forum 2020 x Harithkram Model United Nations Environment Assembly 2021 (DUSF'20 x HMUNEA'21) on the theme of "COVID 19 and its impact on SDGs' Targets" on October 25-27, 2021 in the online mode. S</p> |                  |
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**Quality Enhancement and the outcome achieved by the end of the Academic year**

| Plan of Action  | Achievements/Outcomes   |
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**13. Whether the AQAR was placed before statutory body?**

**Yes**

- Name of the statutory body

| Name           | Date of meeting(s) |
|----------------|--------------------|
| Governing Body | 29/09/2023         |

**14. Whether institutional data submitted to AISHE**

| Year    | Date of Submission |
|---------|--------------------|
| 2021-22 | 14/03/2023         |

**15. Multidisciplinary / interdisciplinary**

The College adopts Multidisciplinary / Interdisciplinary approach by offering generic elective courses where the students are encouraged to study the subjects of other disciplines apart from



|   |
|---|
| the core subjects of their discipline.  |
| <b>16.Academic bank of credits (ABC):</b>   |
| NIL   |
| <b>17.Skill development:</b>  |
| <p>The Centre for Skill Development organized events through its various cells and created a conducive environment for the student to develop their skills. Some of the events held in the college for the skill development is mentioned below -</p> <p><b>ENCODE:</b> The Internship cell at SBSC has managed to provide internships to more than 700+ Students through the various companies brought on board throughout the year, with around 60% of them being paid opportunities.</p> <p><b>E-Cell:</b> The Entrepreneurial Cell to instill the spirit of entrepreneurship in the young minds, released the "Entrepreneurship and Business knowledge series" from July 2021 to October 2021 where they took the initiative to educate students about the various tactics to successfully launch a start-up, through a series of informative content on its social media platforms.</p> <p>To improve its online presence, the cell re-launched the website of E-Cell in October 2021. In the month of November, they organised two webinars and a case study competition under the umbrella of E-NOVATION 3.0.</p> <p>For the webinar, Mr. Mohit Sharma (founder of StepUp Student) spoke about "Entrepreneurship as a career choice", and Ms. Akanksha Gupta (co-founder of Urvann) spoke about "Responsible and Green Entrepreneurship". For the case study competition, they collaborated with start-up Reseau, which allowed students to solve real-world business problems. In the month of March, they conducted our annual event- EMINENCE 4.0</p> |
| <b>18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)</b>  |
| <ul style="list-style-type: none"> <li>• The teachers also teach in Hindi medium apart from English medium for the benefit of the students who wishes to get instructions in the Hindi language. They encourage students to give the assignments even in the Hindi language.</li> <li>• The Hindi Department also organizes its fest and also celebrates Hindi Diwas on 14th September every year.</li> </ul>   |

- On 28th Feb 2022, Department of Geography and Department of Hindi in association with Bhartiye Siksthan Mandal celebrated International Mother tongue Day.
- A webinar was organized on 29th September 2021 on the theme 'Hindi Bhasha aur Rozgaar'.

### 19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The College adheres to the course outcomes outlined in the syllabus of every course passed by academic and executive council of University of Delhi for various programmes.

### 20.Distance education/online education:

All the Teaching learning process was carried out by various Online platforms like Microsoft team, Jio meet, Google Meet and Zoom. The students were provided with e-resources and study materials and teaching faculty was readily available to entertain the student queries.

## Extended Profile

### 1.Programme

1.1

11

Number of courses offered by the institution across all programs during the year

| File Description | Documents                 |
|------------------|---------------------------|
| Data Template    | <a href="#">View File</a> |

### 2.Student

2.1

1329

Number of students during the year

| File Description                        | Documents                 |
|---|---------------------------|
| Institutional Data in Prescribed Format | <a href="#">View File</a> |

2.2

601

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

| File Description  | Documents                 |
|---|---------------------------|
| Data Template   | <a href="#">View File</a> |
| 2.3   | <b>1095</b>               |
| Number of outgoing/ final year students during the year           |                           |
| File Description  | Documents                 |
| Data Template   | <a href="#">View File</a> |
| <b>3.Academic</b>   |                           |
| 3.1   | <b>159</b>                |
| Number of full time teachers during the year                      |                           |
| File Description  | Documents                 |
| Data Template   | <a href="#">View File</a> |
| 3.2   | <b>170</b>                |
| Number of sanctioned posts during the year                        |                           |
| File Description  | Documents                 |
| Data Template   | <a href="#">View File</a> |
| <b>4.Institution</b>  |                           |
| 4.1   | <b>17</b>                 |
| Total number of Classrooms and Seminar halls                      |                           |
| 4.2   | <b>2165272</b>            |
| Total expenditure excluding salary during the year (INR in lakhs) |                           |
| 4.3   | <b>116</b>                |
| Total number of computers on campus for academic purposes         |                           |

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and

documented process

Our college offers undergraduate programmes under CBCS and one postgraduate programme. We are committed to academic excellence, and we have a number of programs in place to support our students. An orientation programme is held every year to introduce the new batch to the college activities such as syllabus, placements, societies etc. Important resources such as time table, syllabus, question papers are uploaded on the college website. Academic progress is reviewed and action plans are prepared through regular departmental, faculty, and student council meetings. Monitoring is done through Time-Table, Student Council and Attendance and Internal Assessment Monitoring Committees. The Timetable Committee develops a detailed timetable that effectively allocates time for academic and co-curricular purposes such as theory, practical, tutorial, ICT, life-skills and

value education, ensuring a balance between students' myriad engagement practices. We have a dynamic placement cell that helps students find internships and jobs. We incorporate innovative pedagogical approaches such as case studies, role plays, and group discussions to engage our students and help them learn in a practical way. Our well-equipped, automated library has a wide range of books, journals, and other materials, as well as access to electronic databases and online resources.

| File Description                    | Documents                 |
|-------------------------------------|---------------------------|
| Upload relevant supporting document | <a href="#">View File</a> |
| Link for Additional information     | Nil                       |

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Our college operates in accordance with the University of Delhi calendar. We design a semester-wise academic schedule that encompasses significant events. This calendar is readily available on our official website. Our approach to examinations and internal assessments adheres closely to the guidelines set forth by the university. During the orientation program, we thoroughly acquaint new students with this system.

Our internal assessment methodology encompasses a diverse range of evaluation formats, including presentations, descriptive/objective

tests, group assignments, and active class participation. Moreover, we actively encourage students to complement their learning by enrolling in online courses offered by reputable platforms like Coursera and NPTEL, thereby enhancing their practical skill set.

To ensure an equitable internal evaluation process, we have established dedicated committees. These include the Attendance, Internal Assessment Monitoring, and Grievance Committees. By overseeing these processes, we uphold the integrity of our internal evaluations. We regularly communicate with students, providing them with insights into their internal assessment progress and attendance records to ensure transparency and accountability.

| File Description                    | Documents   |
|-------------------------------------|---|
| Upload relevant supporting document | <a href="#">View File</a>   |
| Link for Additional information     | <a href="https://www.sbsc.in/upl/Academic%20Calendar%20(2021-22)_1.1.2.pdf">https://www.sbsc.in/upl/Academic%20Calendar%20(2021-22)_1.1.2.pdf</a> |

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.**

**Academic council/BoS of Affiliating University** Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

**A. All of the above**

| File Description   | Documents                 |
|--|---------------------------|
| Details of participation of teachers in various bodies/activities provided as a response to the metric | <a href="#">View File</a> |
| Any additional information   | No File Uploaded          |

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

11

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information                              | No File Uploaded          |
| Minutes of relevant Academic Council/ BOS meetings      | <a href="#">View File</a> |
| Institutional data in prescribed format (Data Template) | <a href="#">View File</a> |

**1.2.2 - Number of Add on /Certificate programs offered during the year****1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

0

| File Description  | Documents        |
|---|------------------|
| Any additional information  | No File Uploaded |
| Brochure or any other document relating to Add on /Certificate programs | No File Uploaded |
| List of Add on /Certificate programs (Data Template )                   | No File Uploaded |

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

0

| File Description  | Documents        |
|---|------------------|
| Any additional information  | No File Uploaded |
| Details of the students enrolled in Subjects related to certificate/Add-on programs | No File Uploaded |

**1.3 - Curriculum Enrichment****1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

Shaheed Bhagat Singh College aims for holistic development of the students, The college has specific courses and papers in the

social sciences, humanities, address issues related to professional ethics, gender, human values, the environment, and sustainability. In accordance with the University of Delhi's requirement for the college's curriculum, all undergraduate students are required to take a specific Environmental Studies course. Apart from this, college also through a variety of extracurricular activities exposes students to the vibrant multicultural traditions of our nation. Our college has societies such as Harithkram, Women Development Cell that are continuously making efforts to sensitize the students on aspects of sustainability, gender justice and equality. The main goal of the Environment Society, according to Harithkram, is to educate students about environmental issues. Its goal is to see Harithkram evolve into a forum for productive discussions and debates on any and every green cause, with significant participation from students from all of Delhi University's colleges, as more and more students show a strong interest in the environment. The college's Women Development Cell hosts a variety of lectures and workshops to help non-teaching staff members and teachers become more gender aware.

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | <a href="#">View File</a> |
| Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum. | <a href="#">View File</a> |

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

00

| File Description   | Documents        |
|--|------------------|
| Any additional information   | No File Uploaded |
| Programme / Curriculum/ Syllabus of the courses  | No File Uploaded |
| Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses | No File Uploaded |
| MoU's with relevant organizations for these courses, if any                                  | No File Uploaded |
| Institutional Data in Prescribed Format  | No File Uploaded |

### 1.3.3 - Number of students undertaking project work/field work/ internships

8

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | No File Uploaded          |
| List of programmes and number of students undertaking project work/field work/ /internships (Data Template) | <a href="#">View File</a> |

## 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders**  
**Students**  
**Teachers**  
**Employers**  
**Alumni**

D. Any 1 of the above

| File Description  | Documents   |
|---|---|
| URL for stakeholder feedback report   | <a href="https://www.sbsc.in/Feedbackreport.php">https://www.sbsc.in/Feedbackreport.php</a> |
| Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management | <a href="#">View File</a>   |
| Any additional information  | No File Uploaded  |



### 1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

| File Description                  | Documents        |
|-----------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| URL for feedback report           | Nil              |

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of students admitted during the year

1365

| File Description                        | Documents                 |
|---|---------------------------|
| Any additional information              | <a href="#">View File</a> |
| Institutional data in prescribed format | <a href="#">View File</a> |

#### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

567

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information                                    | <a href="#">View File</a> |
| Number of seats filled against seats reserved (Data Template) | <a href="#">View File</a> |

### 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

At Shaheed Bhagat Singh College, student learning is at the forefront of the educational experience. The college takes a personalized approach to cater to the diverse needs of students.

- For advanced learners, the college offers scholarships to students who excel in both academics and extracurricular activities.
- These students are encouraged to participate in various academic, cultural, and sports events, and they receive recognition through Academic and Student Union awards.
- Exceptional performers with 'O' grades in their courses are celebrated with certificates of merit and medals.
- Furthermore, advanced learners are provided with research and publication opportunities, engaging in national and international seminars and workshops.
- Slow learners receive dedicated attention. Faculty members identify them and provide mentorship to address their subject-related difficulties, boosting their confidence.
- Remedial tutorials are conducted to assist slow learners in overcoming their academic challenges. These students are encouraged to participate in college events to enhance their skills and confidence.
- Career counseling is readily available, with faculty and expert resource persons guiding students toward promising career prospects.
- Shaheed Bhagat Singh College also offers Hindi medium options to students.

The college's commitment to individualized learning ensures that every student, regardless of their learning pace, is supported in their educational journey.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Paste link for additional information | Nil              |
| Upload any additional information     | No File Uploaded |

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

| Number of Students | Number of Teachers |
|--------------------|--------------------|
| 1365               | 159                |

| File Description           | Documents        |
|----------------------------|------------------|
| Any additional information | No File Uploaded |

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

- Shaheed Bhagat Singh College offers various enriching opportunities for students to reach their full potential.
- These include cultural clubs, academic workshops, seminars, and debates fostering excellence in academics, sports, and extracurricular activities.
- Each department features its own society, organizing educational trips to scientific institutions, laboratories, museums, and historic sites, enhancing experiential learning.
- The college's faculty spearheads externally funded projects, encouraging student participation in research initiatives to boost their research skills.
- Internship programs expose students to diverse work cultures, broadening their practical knowledge.
- Various college centers, including the Centre for Skill Development, Research Cell, Centre for Disaster Management Studies, Heritage Club, School of Happiness, and Centre for Blended Learning, holistically develop students' personalities. Departmental societies like the Marketing Society, Commerce Society, Economics Society, Dance Society, and sports committees enable students to compete in college and university events, fostering a competitive spirit.
- Students actively contribute to the college magazine and departmental newsletters, enhancing their writing abilities.
- Add-on courses like Digital Information Management, Executive Skills, and Tourism equip students with valuable skills for the competitive job market.

The college's cells, such as the Entrepreneurship Cell, and Placement Cell provide hands-on entrepreneurship experience, promote innovation, and offer comprehensive support, including mentoring, training, and networking.

| File Description                  | Documents        |
|-----------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Link for additional information   | Nil              |

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Shaheed Bhagat Singh College promotes the extensive use of ICT-enabled tools and online resources for an enhanced teaching and learning experience.

- Faculty members actively engage in developing and sharing e-content to benefit students.
- Seminar halls and labs are equipped with Wi-Fi and LCD projectors for easy internet access.
- The college library's Web Centre provides access to E-Resources via DULS, N-LIST, and DELNET, accessible remotely as well.
- Teachers proficiently employ ICT tools, Google Classroom/Meet, and Microsoft Teams to manage course materials, quizzes, assignments, and more.
- Online quizzes and polls using apps like Quizizz, Kahoot, and Mentimeter capture student feedback.
- The campus boasts Wi-Fi and LAN connectivity, extensively used for teaching and learning.
- Faculty employ various ICT methods such as email, video demonstrations, online lectures, and podcasts, catering to diverse student needs.
- E-journals, e-books, Google Search, Google Scholar, and PubMed facilitate collaborative learning.
- Computer-Assisted Learning (CAL) includes video presentations and educational materials.
- A dedicated E-Content development committee aids teachers in creating freely accessible content on diverse subjects.
- Faculty-student interactions extend beyond classrooms via platforms like WhatsApp, Telegram, Google groups, and Facebook, offering additional information and support.

| File Description  | Documents        |
|---|------------------|
| Upload any additional information   | No File Uploaded |
| Provide link for webpage describing the ICT enabled tools for effective teaching-learning process | No File Uploaded |

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

159

| File Description   | Documents                 |
|--|---------------------------|
| Upload, number of students enrolled and full time teachers on roll | <a href="#">View File</a> |
| Circulars pertaining to assigning mentors to mentees               | No File Uploaded          |
| Mentor/mentee ratio  | No File Uploaded          |

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

159

| File Description   | Documents                 |
|--|---------------------------|
| Full time teachers and sanctioned posts for year (Data Template) | <a href="#">View File</a> |
| Any additional information                                       | No File Uploaded          |
| List of the faculty members authenticated by the Head of HEI     | No File Uploaded          |

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

#### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

110

| File Description   | Documents                 |
|--|---------------------------|
| Any additional information   | No File Uploaded          |
| List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template) | <a href="#">View File</a> |

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

12

| File Description   | Documents                 |
|--|---------------------------|
| Any additional information   | No File Uploaded          |
| List of Teachers including their PAN, designation, dept. and experience details(Data Template) | <a href="#">View File</a> |

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

- The college's internal assessment system is based on a transparent and continuous process. It awards 25% marks in each paper based on internal assessment. The remaining 75% is allocated to the academic performance of the students in semester examination.

In the pandemic period, The University of Delhi allowed the internal assessment of 25 marks giving a set of guidelines to follow to which are mentioned below:

- Instead of the three existing components of Internal Assessment, a written assignment via email/Google classroom was given to the students and the students submitted the solved assignments within a stipulated time to their respective teachers.
- For practical labs, the internal assessment was carried out in a continuous evaluation mode. The teacher gave the assignment based on Experiments already performed through email to the students and students were required to submit in stipulated time.
- The students were informed of their internal assessment performance via various ICT platforms and submitted the award list to the administration to upload at the university portal.
- The university provided an exclusive email and phone number for addressing any queries on internal assessment.

| File Description                | Documents                 |
|---------------------------------|---------------------------|
| Any additional information      | <a href="#">View File</a> |
| Link for additional information | Nil                       |

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

- The internal assessment at Shaheed Bhagat Singh College is very transparent.
- Teachers explain the parameters by which they will grade the assessments and are given adequate time to submit.
- The college has a Central Internal Assessment Committee, which undertakes necessary measures to ensure objectivity and transparency in the process.
- The Internal Assessment Committee of the College notifies the Faculty and Students about the Internal Assessment Requirements through a Notice
- Teachers are encouraged to complete the grading of assignments in a timely manner.
- The internal assessment record and the assignment records of each student are regularly updated on the college website.
- The total marks of the internal exam for each subject are verified by the students.
- Internal Assessment Committee oversees all matters related to student assessment. Wherever needed, faculty or the Internal assessment committee members moderate the marks obtained by students
- For any grievances regarding the marks awarded to the students, they can approach the concerned faculty.
- If not addressed satisfactorily, students are free to approach above mentioned internal assessment committee which also cross-checks and is authorized to moderate the overall internal assessment submitted by the individual teachers.

| File Description                | Documents   |
|---------------------------------|---|
| Any additional information      | No File Uploaded  |
| Link for additional information | <a href="https://www.sbsc.in/internal_assessment.php">https://www.sbsc.in/internal_assessment.php</a> |

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated

and displayed on website and communicated to teachers and students.

The knowledge, skills, and attitudes that students develop while pursuing graduation are referred to as programme outcomes. The college provides Commerce and Humanities programmes, each with its own set of goals and objectives. The curriculum of each subject in different courses is available on the University website. The institution has academic societies for each discipline which organize various co-curricular activities. This makes learning holistic and provides an out of class environment for learning without pressurising students.

The vision of the College is ingrained in its Logo 'Rashtra Devo Bhava' which exemplifies the values cherished by the great son of India Shaheed-e-Aazam Bhagat Singh i.e., service to the nation comes first. Teachers ensure that students are updated with all the advancement in society along with technological and subject-matter changes. The teachers and students of the college are aware of the outcomes of the programmes offered in accordance to the mission statement of the college which aims to create an effective teaching learning environment that enables the students to realise their full potential, prepare to think critically and act responsibly. The vision and mission of the college is well communicated to the students and teachers and also published in the college website.

| File Description  | Documents                 |
|---|---------------------------|
| Upload any additional information                       | No File Uploaded          |
| Paste link for Additional information                   | Nil                       |
| Upload COs for all Programmes (exemplars from Glossary) | <a href="#">View File</a> |

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Shaheed Bhagat Singh college has 9 departments in the commerce and humanities category. CBCS has given students the flexibility to involve in all streams. In their journey of graduation, students not only gain academic excellence, but also an edge to their personality and confidence through extracurricular activities. The college provides them a platform that enhances their knowledge and cognitive skills. In our institution, programme outcomes and course outcomes are measured in two ways. One includes the direct measurement by the academic results of the students i.e.



University exam results and another way is an indirect measurement via student progression in terms of higher studies and placements, internships, result analysis and student participation in seminar and conferences. The college offers different scholarships to students who excel in different fields apart from academics. The placements and internships prepare the students for their future professional lives. The placement and internship cell along with the center for skill development of the college organizes different seminars/webinars to accomplish this goal. Apart from this, the college has various centers that contribute to the achievement of course outcomes which include research cell, center for blended learning, center for writing and communication, center for inclusion and empowerment, etc.

| File Description                      | Documents   |
|---------------------------------------|---|
| Upload any additional information     | No File Uploaded  |
| Paste link for Additional information | <a href="https://www.sbsc.in/resources.php">https://www.sbsc.in/resources.php</a> |

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

1071

| File Description   | Documents   |
|--|---|
| Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template) | <a href="#">View File</a>   |
| Upload any additional information  | No File Uploaded  |
| Paste link for the annual report   | <a href="https://www.sbsc.in/upl/Annual%20Report%202022_(2.6.3.3).pdf">https://www.sbsc.in/upl/Annual%20Report%202022_(2.6.3.3).pdf</a> |

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.sbsc.in/StudentSatisfactionAssessment.php>

### RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

#### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

##### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

NA

| File Description  | Documents        |
|---|------------------|
| Any additional information  | No File Uploaded |
| e-copies of the grant award letters for sponsored research projects /endowments | No File Uploaded |
| List of endowments / projects with details of grants(Data Template)             | No File Uploaded |

#### 3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

##### 3.1.2.1 - Number of teachers recognized as research guides

16

| File Description                        | Documents                 |
|---|---------------------------|
| Any additional information              | No File Uploaded          |
| Institutional data in prescribed format | <a href="#">View File</a> |

#### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

##### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

7

| File Description  | Documents                 |
|---|---------------------------|
| List of research projects and funding details (Data Template) | <a href="#">View File</a> |
| Any additional information                                    | No File Uploaded          |
| Supporting document from Funding Agency                       | No File Uploaded          |
| Paste link to funding agency website                          | Nil                       |

### 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

**Dept. of Commerce:** Facilitates continuous improvement in research and innovation capabilities of both the teachers and students by providing an environment which consists of required resources and essential infrastructure. To serve the purpose of the "Skill India Programme" which requires skills development among the youth of the country, the College has conceived the idea of Centre for Skill Development which strives to develop entrepreneurship and employability skills of the students of the college.

The institution further promotes the environment of research and study through its library which is equipped with a wide range of modern technologies. The Journal of Business Studies is Peer Reviewed Refereed Journal of the Department of Commerce, Shaheed Bhagat Singh College, University of Delhi further encourages the research environment of the college.

**Dept. of Economics:** Students can post weekly articles on current economic issues on the website of the department.

**Dept. of History:** Various academic resources were provided to the students and they were encouraged to study historical texts by developing an interdisciplinary approach. Virtual visits to historical sites were also facilitated for the students by providing various information and communication tools like Google Arts and Culture to them and access to SWAYAM portal was also provided for relevant study materials.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Upload any additional information     | No File Uploaded |
| Paste link for additional information | Nil              |

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

#### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

8

| File Description   | Documents                 |
|--|---------------------------|
| Report of the event  | No File Uploaded          |
| Any additional information                                     | No File Uploaded          |
| List of workshops/seminars during last 5 years (Data Template) | <a href="#">View File</a> |

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

10

| File Description   | Documents                 |
|--|---------------------------|
| URL to the research page on HEI website  | Nil                       |
| List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template) | <a href="#">View File</a> |
| Any additional information   | No File Uploaded          |

### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

#### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

98

| File Description   | Documents                 |
|--|---------------------------|
| Any additional information   | No File Uploaded          |
| List of research papers by title, author, department, name and year of publication (Data Template) | <a href="#">View File</a> |

### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

44

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | No File Uploaded          |
| List books and chapters edited volumes/ books published (Data Template) | <a href="#">View File</a> |

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

NA

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Paste link for additional information | Nil              |
| Upload any additional information     | No File Uploaded |

### 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

| File Description   | Documents        |
|--|------------------|
| Any additional information   | No File Uploaded |
| Number of awards for extension activities in last 5 year (Data Template) | No File Uploaded |
| e-copy of the award letters  | No File Uploaded |

**3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

1

| File Description   | Documents                 |
|--|---------------------------|
| Reports of the event organized   | No File Uploaded          |
| Any additional information   | No File Uploaded          |
| Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template) | <a href="#">View File</a> |

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**

**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

50

| File Description   | Documents                 |
|--|---------------------------|
| Report of the event  | No File Uploaded          |
| Any additional information   | No File Uploaded          |
| Number of students participating in extension activities with Govt. or NGO etc (Data Template) | <a href="#">View File</a> |

### 3.5 - Collaboration

#### 3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

##### 3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

7

| File Description   | Documents                 |
|--|---------------------------|
| e-copies of related Document   | No File Uploaded          |
| Any additional information   | No File Uploaded          |
| Details of Collaborative activities with institutions/industries for research, Faculty | <a href="#">View File</a> |

#### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

##### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

| File Description   | Documents        |
|--|------------------|
| e-Copies of the MoUs with institution./ industry/corporate houses  | No File Uploaded |
| Any additional information   | No File Uploaded |
| Details of functional MoUs with institutions of national, international importance, other universities etc during the year | No File Uploaded |

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Our College has: (A) 6 Computer Labs for students (B) 2 Seminar Rooms with ICT facilities (C) 2 Committee Rooms with ICT facilities (D) 46 Classrooms with WiFi /LAN facility (E) CCTV

Security system (F) All the desktops in the office are attached to standalone printers for the smooth conduct of administrative and other work (G) A Computerization Committee for updating all IT facility in the college regularly.

| File Description                      | Documents   |
|---------------------------------------|---|
| Upload any additional information     | No File Uploaded  |
| Paste link for additional information | <a href="https://www.sbsc.in/pdf/Prospectus-2021-22.pdf">Page No8: https://www.sbsc.in/pdf/Prospectus-2021-22.pdf</a> |

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The College believes in the all-round development of students and teachers. The students take part in various inter college and inter university sports as well as cultural competitions with much enthusiasm. To facilitate this holistic development SBSC has a number of sports facilities: A football field, a basketball and a tennis court. Indoor sports facilities for 2 sports namely chess and table tennis and for outdoor games, the college has complete facilities for 5 sports- volleyball, basketball, tennis, cricket, football and handball. Safe and standard sports equipment are provided for players to prevent sports injuries. The college also provides auxiliary facilities like medical room, first aid, on-call nurse, sanitary drinking water stations, playing equipment for the members of the college teams. The institution provides spaces and resources to promote cultural activities such as music, dance, drama, and art. The institution likely hosts a variety of events and competitions related to cultural activities, sports, and games. These events foster healthy competition, teamwork, and skill development. Institution ensures that these facilities are accessible to all members of the institution, including those with disabilities. This promotes inclusivity and allows everyone to participate in cultural, sports, and fitness activities. There are many societies, along with separate units of NSS and NCC. For the practice of their particular creations as well as hosting events, there are BR rooms 4 and 5, a built up stage and the college sports ground.



| File Description                      | Documents  |
|---------------------------------------|--|
| Upload any additional information     | No File Uploaded   |
| Paste link for additional information | <a href="https://www.sbsc.in/pdf/Prospectus-2021-22.pdf">Page No10: https://www.sbsc.in/pdf/Prospectus-2021-22.pdf</a> |

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

17

| File Description  | Documents  |
|---|--|
| Upload any additional information   | No File Uploaded   |
| Paste link for additional information   | <a href="https://www.sbsc.in/pdf/Prospectus-2021-22.pdf">page no.9: https://www.sbsc.in/pdf/Prospectus-2021-22.pdf</a> |
| Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template) | No File Uploaded   |

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

21,65,272/-

| File Description  | Documents                 |
|---|---------------------------|
| Upload any additional information   | No File Uploaded          |
| Upload audited utilization statements   | <a href="#">View File</a> |
| Upload Details of budget allocation, excluding salary during the year (Data Template) | No File Uploaded          |

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

1. Name of the ILMS software - LSEASE 2. Nature of Automation - Fully Automatic 3. Version - LSEase (EJB) Rel 1.0 4. Year of Automation - 2010

| File Description                      | Documents   |
|---------------------------------------|---|
| Upload any additional information     | <a href="#">View File</a>   |
| Paste link for Additional Information | <a href="https://www.sbsc.in/pdf/Prospectus-2021-22.pdf">page No. 5: https://www.sbsc.in/pdf/Prospectus-2021-22.pdf</a> |

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources** B. Any 3 of the above

| File Description  | Documents                 |
|---|---------------------------|
| Upload any additional information   | <a href="#">View File</a> |
| Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template) | <a href="#">View File</a> |

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**Rs. 17.58 Lakhs**

| File Description   | Documents                 |
|--|---------------------------|
| Any additional information   | <a href="#">View File</a> |
| Audited statements of accounts   | No File Uploaded          |
| Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template) | No File Uploaded          |

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

19,624

| File Description                                  | Documents                 |
|---|---------------------------|
| Any additional information                        | No File Uploaded          |
| Details of library usage by teachers and students | <a href="#">View File</a> |

### 4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Our College has: (A) 6 Computer Labs for students (B) 2 Seminar Rooms with ICT facilities (C) 2 Committee Rooms with ICT facilities (D) 46 Classrooms with WiFi /LAN facility (E) CCTV Security system (F) All the desktops in the office are attached to standalone printers for the smooth conduct of administrative and other work (G) A Computerization Committee for updating all IT facility in the college regularly.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Upload any additional information     | No File Uploaded |
| Paste link for additional information | Nil              |

### 4.3.2 - Number of Computers

116

| File Description                  | Documents                 |
|-----------------------------------|---------------------------|
| Upload any additional information | No File Uploaded          |
| List of Computers                 | <a href="#">View File</a> |

### 4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

| File Description   | Documents                 |
|--|---------------------------|
| Upload any additional Information  | No File Uploaded          |
| Details of available bandwidth of internet connection in the Institution | <a href="#">View File</a> |

## 4.4 - Maintenance of Campus Infrastructure

### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

#### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

14,96,746/-

| File Description  | Documents                 |
|---|---------------------------|
| Upload any additional information   | No File Uploaded          |
| Audited statements of accounts  | No File Uploaded          |
| Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates) | <a href="#">View File</a> |

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college has adequate policies and procedures for maintenance and utilization of infrastructure and facilities. Staff council committees are responsible for decision-making for upgradation and maintenance of the same. The administration of the college is responsible for general maintenance of classrooms, ICT and lab facilities. Sanitiser dispensers are fitted in all adequate places for both teachers' and students' use. Electrical equipment is switched off after use and classrooms/labs are locked in the evening. Students are oriented to take care of the college property. No software outside the curriculum is allowed to be downloaded. Computers are shut down after use. Laptops/desktops, licensed software, CCTVs, and ACs are maintained/upgraded based on annual maintenance contracts. The library is marked as "Silence Zone". Shelves are provided outside the library for keeping personal belongings/bags, which is looked after by library staff. Library hours are fixed for all members and books are issued on production of valid library/ID cards for a limited period. Books and journals in the library are properly cataloged. Policies entail payment of fine in case of loss, damage, misuse of books and membership cards, and for late return. College regularly review and update systems and procedures to adapt to changing needs, technological advancements, and best practices.

| File Description                      | Documents   |
|---------------------------------------|---|
| Upload any additional information     | No File Uploaded  |
| Paste link for additional information | <a href="https://www.sbsc.in/pdf/Prospectus-2021-22.pdf">page no .9: https://www.sbsc.in/pdf/Prospectus-2021-22.pdf</a> |

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

79

| File Description  | Documents                 |
|---|---------------------------|
| Upload self attested letter with the list of students sanctioned scholarship  | <a href="#">View File</a> |
| Upload any additional information   | No File Uploaded          |
| Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template) | No File Uploaded          |

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

313

| File Description   | Documents                 |
|--|---------------------------|
| Upload any additional information  | <a href="#">View File</a> |
| Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template) | <a href="#">View File</a> |

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**A. All of the above**

| File Description  | Documents                 |
|---|---------------------------|
| Link to Institutional website   | Nil                       |
| Any additional information  | <a href="#">View File</a> |
| Details of capability building and skills enhancement initiatives (Data Template) | No File Uploaded          |

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

1110

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

1110

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | <a href="#">View File</a> |
| Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template) | <a href="#">View File</a> |

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student**

**A. All of the above**

**grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

| File Description   | Documents                 |
|--|---------------------------|
| Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee | No File Uploaded          |
| Upload any additional information  | No File Uploaded          |
| Details of student grievances including sexual harassment and ragging cases  | <a href="#">View File</a> |

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

236

| File Description   | Documents                 |
|--|---------------------------|
| Self-attested list of students placed                        | No File Uploaded          |
| Upload any additional information                            | No File Uploaded          |
| Details of student placement during the year (Data Template) | <a href="#">View File</a> |

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

0

| File Description                                   | Documents        |
|--|------------------|
| Upload supporting data for student/alumni          | No File Uploaded |
| Any additional information                         | No File Uploaded |
| Details of student progression to higher education | No File Uploaded |

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

0

| File Description   | Documents        |
|--|------------------|
| Upload supporting data for the same  | No File Uploaded |
| Any additional information   | No File Uploaded |
| Number of students qualifying in state/ national/ international level examinations during the year (Data Template) | No File Uploaded |

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

40



| File Description   | Documents                 |
|--|---------------------------|
| e-copies of award letters and certificates   | No File Uploaded          |
| Any additional information   | <a href="#">View File</a> |
| Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template) | <a href="#">View File</a> |

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

Adhering to the college's strong convention and commitment to student's participation and engagement at various levels. For the Academic Year 2021-22, student coordinators representing various committees played a crucial role in organizing events in both online and offline mode for different societies of the college. Each department has a student elected represented body that was actively involved in planning and executing departmental and college activities. The cultural council of shaheed bhagat Singh college is the institution's pride. It comprises of eleven societies: Film Tantra (film making and film appreciation society), Envision (the photography society), Audiophile (the music society), Meraki (the bilingual creative writing society), Promethean (the fine arts society), Natuve (the theatre society), Spardha (the dance society), Sarvagya (Hindi debating society), Minerva (Quizzing Society), Noor (the fashion society) organised variety of cultural events for the year 2021-22. Other societies with students as student members serving as office bearers include the Placement cell, Eco- Environmental society- Harithkram, Commerce Association, Finance and investment committee, Queer Feminist Collective (QFC), Enactus, YES under the direction of faculty advisors. Students were also integral part of various college committees including Internal Complaints committee (ICC), Library committee, IQAC, NCC and NSS. Students made significant contribution in executing the international conference of Department of commerce for the year. The enthusiastic participation of students in various sports and cultural endeavours were notable.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Paste link for additional information | Nil              |
| Upload any additional information     | No File Uploaded |

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

8

| File Description   | Documents                 |
|--|---------------------------|
| Report of the event  | No File Uploaded          |
| Upload any additional information  | <a href="#">View File</a> |
| Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template) | No File Uploaded          |

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Shaheed Bhagat Singh College Alumni Association was established on May 2, 2010, with the goal of promoting a sense of fraternity and goodwill among the college's former students as well as encouraging a spirit of cooperation among them. The alumni association unveiled a new identity and a new logo, on 7 Feb 2020, Basicolans. The new avatar pays homage to the original rebellious revolutionary who inspired the nation to come together and fight for independence. The association continued its activities even during COVID times by conducting webinars, mentorship, career guidance programs, participation in skill development events, scholarship schemes for underprivileged students and improving communication with students, teachers and members. The association also honours the distinguished alumni in the field of law, medicine, academia, manufacturing, military, civil services, arts,

movies etc to highlight the contribution of our alumni. Our dream initiatives will undoubtedly come to life with the help of the SBSC alumni's persistent and earnest effort.

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="https://sbscalumni.org/index.php">https://sbscalumni.org/index.php</a> |
| Upload any additional information     | <a href="#">View File</a>   |

#### 5.4.2 - Alumni contribution during the year A. ? 5Lakhs (INR in Lakhs)

| File Description                  | Documents                 |
|-----------------------------------|---------------------------|
| Upload any additional information | <a href="#">View File</a> |

### GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The college is guided by the values of ethics, integrity, national integration, and communal harmony. Specifically, it seeks to achieve the objectives like promoting quality in education and constantly strive for excellence in teaching, research, student support and overall management, adopting and following participatory management policies that promotes leadership and teamwork, nurturing human values and enable students to become socially responsible citizens and cultivating and advocating ethical behaviour in all aspects of its functioning. The vision of Shaheed Bhagat Singh College is ingrained in its Logo 'Rashtra Devo Bhava'. The logo exemplifies the values cherished by the great son of India Shaheed-e-Aazam Bhagat Singh i.e., service to the nation comes first. It also visualizes being a premier educational institution with a strong brand image offering world class environment for the development of excellence in academics, cultural, sports and other student empowering activities. The mission of Shaheed Bhagat Singh College is to create an effective teaching learning environment that enables the students to realize their full potential, develop the College as a catalyst of change and growth to prepare students to think critically and act responsibly in a rapidly changing global environment, and inculcate among the college community a sense of environmental

responsibility to adopt environmental friendly practices as a way of life.

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="https://sbsc.in/vision-mission-objectives.php">https://sbsc.in/vision-mission-objectives.php</a> |
| Upload any additional information     | No File Uploaded  |

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

1. Shaheed Bhagat Singh College believes in participative philosophy in the decision making by management. We are following various practices to ensure that there is participative decision making. Staff Council is the representative body of the faculty members and all the major decisions are taken after deliberation in the Staff Council. The teachers are elected as conveners of various committees in a democratic manner through elections. Periodic meetings are held to ensure that the issues are taken up timely. Faculty members from various departments take up the positions like conveners, co-conveners and members on a rotational basis of not more than 2 years at a time so that everyone gets the fair chance to become the convener of the committees. The decisions are then taken up and discussed in the departmental meetings held on a periodic basis. Further, the spirit of whitleyism is present in the management of Shaheed Bhagat Singh College as the teaching staff and non-teaching staff both are given representation in the governing body of the college which takes all the decisions pertaining to the governance of the college.
2. Student Council - The College has a Student Union duly elected in a democratic manner by the students to take up matters related to students' grievances and interest and communicate them to the administration. Various departments have their own societies constituted for the purpose of holding educational events like annual festivals, seminars, talks, etc.

| File Description                      | Documents  |
|---------------------------------------|--|
| Paste link for additional information | <ul style="list-style-type: none"> <li>• <a href="https://www.sbsc.in/upl/List%20of%20Goverrning%20Body-1-3.pdf">SBSC Governing Body: https://www.sbsc.in/upl/List%20of%20Goverrning%20Body-1-3.pdf</a></li> <li>• <a href="https://sbsc.in/important-functionaries.php">SBSC Important Functionaries: https://sbsc.in/important-functionaries.php</a></li> <li>• <a href="https://www.sbsc.in/upl/Staff%20Council_2021-22.pdf">SBSC Staff Council Committees: https://www.sbsc.in/upl/Staff%20Council_2021-22.pdf</a></li> <li>• <a href="https://sbsc.in/Students_Union.php">SBSC Student Union: https://sbsc.in/Students_Union.php</a></li> </ul> |
| Upload any additional information     | <a href="#">View File</a>  |

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The strategies of the College to encourage research and development of the teachers are to grant them basic support for undertaking the research projects. The support is given in the form of Study Leave to pursue Doctoral and post-Doctoral research work. Special Casual Leave/Academic Leave is granted for participation in various seminar, conferences and workshops aimed at their professional development. The different departments of the College are also provided with financial support to organize national/international level seminar and conference/workshops etc. The details of the seminars/conference organized by different departments are given in the evaluative reports of different departments. Shaheed Bhagat Singh College believes that well developed Human Resource is key to the development of the institution. Keeping the growth of the students to be of utmost importance, it is necessary that they get the right amount of exposure of the industry whether they wish to jobs in the future or if they want to create their own startup. It is also important to make them understand the relevance of research in their academic career. Keeping these points under consideration, the college has encouraged the setting up of societies like The Student Entrepreneurship Cell, The Placement Cell, Finance and Investment Cell to ensure industry collaboration and participation are achieved and organizing events like E-Novation.

| File Description                                       | Documents   |
|--|---|
| Strategic Plan and deployment documents on the website | No File Uploaded  |
| Paste link for additional information                  | <a href="https://www.sbsc.in/placement.php">https://www.sbsc.in/placement.php</a> |
| Upload any additional information                      | No File Uploaded  |

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The organogram of the college reflects shared responsibilities and decentralization of the institution which help in smooth functioning of the college. The Governing Body looks after the financial management and the general administration aspect following the mandate prescribed by the University of Delhi and the major directions are decided in the Governing Body Meetings. The Principal provides the supervision and oversees the overall functioning of the college. He is responsible to ensure day to day responsibilities are fulfilled and college administration is working effectively and efficiently. The Teacher-in-Charges of respective departments coordinate with the Principal to ensure the accomplishment of departmental academic, extra-curricular and financial requirements. The Bursar assists the Principal for financial management of the college. The IQAC is responsible for ensuring quality in teaching learning- evaluation process. The Librarian is in-charge of the library and ensures its proper working and supervises the Library Assistants and Attendants in ensuring daily activities are orderly fulfilled. The administrative staff follows an organizational structure in accordance with the norms of University of Delhi and UGC norms.

| File Description                              | Documents   |
|---|---|
| Paste link for additional information         | Nil   |
| Link to Organogram of the institution webpage | <a href="https://sbsc.in/uploads/pdf/1665749818_Organogram.pdf">https://sbsc.in/uploads/pdf/1665749818_Organogram.pdf</a> |
| Upload any additional information             | No File Uploaded  |

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance**

**A. All of the above**

## and Accounts Student Admission and Support Examination

| File Description   | Documents                 |
|--|---------------------------|
| ERP (Enterprise Resource Planning) Document  | No File Uploaded          |
| Screen shots of user inter faces   | <a href="#">View File</a> |
| Any additional information   | No File Uploaded          |
| Details of implementation of e-governance in areas of operation, Administration etc(Data Template) | <a href="#">View File</a> |

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

**Welfare measures for teaching and non-teaching staff:** Teaching and non-teaching staff members are entitled to PF, Gratuity, Group Insurance, Leave Encashment, Children Education Allowance, Leave Travel Concession, College provides advance for Medical Reimbursements as per Delhi University norms. Various kinds of leaves: Earned Leave, Child Care Leave, Casual Leave, Sabbatical, Study Leave etc. are given to the faculty members. They are also entitled to admissions of their wards as per university guidelines. Wi-Fi, domain email address, Bank facility, Library access to books and journals are some of the other support facilities.

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="https://www.sbsc.in/forms-for-staff.php">https://www.sbsc.in/forms-for-staff.php</a> |
| Upload any additional information     | No File Uploaded  |

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

| File Description  | Documents                 |
|---|---------------------------|
| Upload any additional information   | <a href="#">View File</a> |
| Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template) | <a href="#">View File</a> |

### **6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

#### **6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

0

| File Description   | Documents        |
|--|------------------|
| Reports of the Human Resource Development Centres (UGCASC or other relevant centres).  | No File Uploaded |
| Reports of Academic Staff College or similar centers   | No File Uploaded |
| Upload any additional information  | No File Uploaded |
| Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template) | No File Uploaded |

### **6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

#### **6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

54



| File Description  | Documents                 |
|---|---------------------------|
| IQAC report summary   | No File Uploaded          |
| Reports of the Human Resource Development Centres (UGCASC or other relevant centers)              | No File Uploaded          |
| Upload any additional information   | <a href="#">View File</a> |
| Details of teachers attending professional development programmes during the year (Data Template) | <a href="#">View File</a> |

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

- Performance Appraisal for the teaching staff:** The College requires its Teaching staff to submit the Annual Performance Appraisal Report (APAR) which contains the detail about research credentials and achievements during the year. This has also become the mandatory requirement for the teachers applying for promotion. The duly filled Annual Performance Appraisal Report (APAR) proforma for the respective years is evaluated by IQAC which conducts quality check including Plagiarism on the research work of the teachers. Apart from it the APAR also contains the details about the participation of the teacher in activities like curriculum development, evaluation, assistance provided in administrative work, etc. After IQAC, the screening/selection committees constituted by the competent authorities review the APAR forms submitted by the teachers in accordance with the CAS criteria. The college has completed the process of promotions from Assistant Professor to Associate Professor and Professor.
- Performance appraisal of non-teaching staff:** As per the University guidelines, administrative staff of the college is required to submit Annual Performance Assessment Report (APAR) form duly filled wherein the details of their progress during the year is specified. The feedback about the employee is collected from the immediate superior and reported to the reporting officer. The feedback is reviewed by the Principal who is also the reviewing officer. The feedback is kept confidential and released to be made available for the members after a stipulated time period.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Paste link for additional information | Nil              |
| Upload any additional information     | No File Uploaded |

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Yes, the institution conducts internal and external financial Audits regularly. The internal audit is carried out by the internal auditor (Qualified Chartered Accountant) appointed by the Governing Body of The College.

There are two types of External Audit.

1. Conducted by Delhi Government- Audit completed till financial year 2018-2019
2. Conducted by Comptroller General of Accounts- Audit done since inception till Financial year 2022-2023

The audit objections are settled by making the necessary compliance to the objections with intimation to the concerned audit authority.

| File Description                      | Documents                 |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil                       |
| Upload any additional information     | <a href="#">View File</a> |

## 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

Nil

| File Description  | Documents        |
|---|------------------|
| Annual statements of accounts   | No File Uploaded |
| Any additional information  | No File Uploaded |
| Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template) | No File Uploaded |

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

College receives 95% funds from University Grants Commission and 5% from Delhi Government. Budgetary allocation of funds is done for the various activities with due approval of the competent authority for the smooth functioning of the college. The College also collects a nominal fee from students varying between Rs.7,000/- to Rs. 9,000/-p.a. The Teacher-in-Charges of the respective departments/Conveners of various committees while organizing various events try to generate sponsorships from private and government agencies. The College receives rent from Canteen and Food kiosk and Photocopier.

| File Description                      | Documents  |
|---------------------------------------|--|
| Paste link for additional information | <a href="https://www.sbsc.in/pdf/Prospectus-2021-22.pdf">For Student Fee details Page 48-49 on: https://www.sbsc.in/pdf/Prospectus-2021-22.pdf</a> |
| Upload any additional information     | No File Uploaded   |

### 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

- Practices institutionalized to ensure quality initiatives
- Performance appraisal of the teaching full time staff on the basis of Annual Performance Appraisal Report (APAR).
- Organization of professional development and workshops/webinars for the teaching staff of the College and other institutions.
- Association with AISHE

- Encouragement to the departments for organization of academic activities those are beneficial for the students as well as faculty members.
- E-governance mechanism encouraged and followed in the financial administration of the college.
- Organization of quality initiatives like Collaboration and MoU, decentralization, participative management, workshops, FDPs and webinars.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Paste link for additional information | Nil              |
| Upload any additional information     | No File Uploaded |

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution has been continuously reviewing the teaching learning activities by undertaking various measures enumerated below:

- Departments are required to conduct their meetings regularly and prepare a plan of action to be followed in the academic year. Accordingly, strategies are made and implemented to ensure the achievement of the targets timely for the benefit of the students and enhance the quality of teaching-learning process.
- Timely upload of all the required information to be made available to the students is being done. Data like time table, notice regarding events, forms are done on a regular basis to ensure maximum participation of the students.
- Experiential learning is encouraged through organization of field trips, educational excursions.
- IQAC has been continuously working to develop gender neutral campus following professional ethics.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Paste link for additional information | Nil              |
| Upload any additional information     | No File Uploaded |

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**D. Any 1 of the above**

| File Description   | Documents        |
|--|------------------|
| Paste web link of Annual reports of Institution                                    | Nil              |
| Upload e-copies of the accreditations and certifications                           | No File Uploaded |
| Upload any additional information  | No File Uploaded |
| Upload details of Quality assurance initiatives of the institution (Data Template) | No File Uploaded |

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender equity is the foundation stone determining the country's progress and direction. No country can claim that it has taken strident steps in social development if females lag on educational, economic, health and social parameters. Indian Constitution enshrines the concept of gender equity in its fundamental rights, directive principles, preamble and fundamental duties. Shaheed Bhagat Singh College understands its role and responsibility on gender equity and to carry out its duty it has made concerted efforts via curricular, co-curricular activities, infrastructural development and implementation of University and Government regulations.

Our college also has a dedicated girls' common room. Many students have issues that they resist sharing with faculty members in open forums. To avoid these issues turning into roadblocks in the academic progress of a student college has an active mentoring and counselling framework. The college also has a complaints committee to resolve the issues that girls might face. Entry in the college is strictly regulated with security guards manning the entry and exit gates around the clock. The Women Development Cell of our College continuously organises workshops and talks to create awareness among the girls to believe in themselves and stand for their upliftment, emancipation, and empowerment. By training the students to raise their voices and question the existing patriarchal order we encourage them to self-evaluate, identify, and shred the inherent patriarchy and misogyny that exists within them due to social conditioning.

| File Description   | Documents   |
|--|---|
| Annual gender sensitization action plan  | Nil   |
| Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information | <a href="https://www.sbsc.in/women_development_center.php">https://www.sbsc.in/women_development_center.php</a> |

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**E. None of the above**

| File Description               | Documents        |
|--------------------------------|------------------|
| Geo tagged Photographs         | No File Uploaded |
| Any other relevant information | No File Uploaded |

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

**The institution has separate bins in place for the segregation of Degradable and Biodegradable waste. The college also has made**

provisions for collecting Plastic waste and E-waste by placing bins at various locations within its premises.

| File Description  | Documents                 |
|---|---------------------------|
| Relevant documents like agreements / MoUs with Government and other approved agencies | No File Uploaded          |
| Geo tagged photographs of the facilities  | <a href="#">View File</a> |

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus** A. Any 4 or all of the above

| File Description                                  | Documents                 |
|---|---------------------------|
| Geo tagged photographs / videos of the facilities | <a href="#">View File</a> |
| Any other relevant information                    | No File Uploaded          |

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:** A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

| File Description   | Documents                 |
|--|---------------------------|
| Geo tagged photos / videos of the facilities                       | <a href="#">View File</a> |
| Various policy documents / decisions circulated for implementation | No File Uploaded          |
| Any other relevant documents                                       | No File Uploaded          |

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**B. Any 3 of the above**

| File Description  | Documents        |
|---|------------------|
| Reports on environment and energy audits submitted by the auditing agency | No File Uploaded |
| Certification by the auditing agency                                      | No File Uploaded |
| Certificates of the awards received                                       | No File Uploaded |
| Any other relevant information  | No File Uploaded |

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**A. Any 4 or all of the above**

| File Description   | Documents                 |
|--|---------------------------|
| Geo tagged photographs / videos of the facilities                        | <a href="#">View File</a> |
| Policy documents and information brochures on the support to be provided | No File Uploaded          |
| Details of the Software procured for providing the assistance            | No File Uploaded          |
| Any other relevant information   | No File Uploaded          |

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other



diversities (within 200 words).

The College believes in an inclusive approach towards cultural and social diversity existing in India. The College organizes a fest for North-East students where they showcase their culture and demonstrate the inclusive approach on the part of the College. The College also organizes the Annual Fest Adwitya for disabled students to give them the opportunity to showcase their talent in singing, dancing and other cultural activities.

| File Description   | Documents        |
|--|------------------|
| Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | No File Uploaded |
| Any other relevant information   | No File Uploaded |

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Our Institution strongly believes in constitutional obligations and regularly takes steps to sensitize its stakeholders about their rights, duties and values as citizens. The College is guided by the values of ethics, integrity, national integration, and communal harmony. Specifically, it seeks to achieve objectives like promoting quality in education and constantly strives for excellence in teaching, research, student support and overall management, adopting and following participatory management policies that promote leadership and teamwork, nurturing human values and enabling students to become socially responsible citizens and cultivating and advocating ethical behaviour in all aspects of its functioning. The vision of Shaheed Bhagat Singh College is ingrained in its Logo 'Rashtra Devo Bhava'. The logo exemplifies the values cherished by the great son of India Shaheed-e-Aazam Bhagat Singh i.e., service to the nation comes first. It also visualizes to be a premier educational institution with a strong brand image offering a world-class environment for the development of excellence in academics, culture, sports, and other student-empowering activities. The mission of Shaheed Bhagat Singh College is to create an effective teaching-learning environment that enables the students to realize their full potential, develop the College as a catalyst of change and growth to prepare students to think critically and act responsibly in a rapidly changing global environment, and inculcate among the college community a sense of environmental responsibility to adopt environmentally

friendly practices as a way of life.

| File Description   | Documents |
|--|-----------|
| Details of activities that inculcate values; necessary to render students in to responsible citizens | Nil       |
| Any other relevant information   | Nil       |

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website. There is a committee to monitor adherence to the Code of Conduct. Institution organizes professional ethics programmes for students, teachers, administrators and other staff. 4. Annual awareness programmes on Code of Conduct are organized.**

| File Description   | Documents                 |
|--|---------------------------|
| Code of ethics policy document   | <a href="#">View File</a> |
| Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims | No File Uploaded          |
| Any other relevant information   | No File Uploaded          |

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Shaheed Bhagat Singh College as an institution believes that it is very important to celebrate all the festivals and remember the historic past events. This not only helps us to remember our glorious past but also promotes unity & harmony amongst all. The College celebrates Shaheedi Diwas to commemorate the death anniversary of Shaheed-e-Azam Sardar Bhagat Singh on 23rd March every year. Apart from this the College also celebrates Earth Hour

on 24th March every year. The College celebrates World Habitat Day on the first Monday of October every year and World Environment Day on 05th June every year. The college celebrates Independence Day on the 15th of August and Republic Day on the 26th of January every year with great fervour.

| File Description  | Documents        |
|---|------------------|
| Annual report of the celebrations and commemorative events for the last (During the year) | No File Uploaded |
| Geo tagged photographs of some of the events  | No File Uploaded |
| Any other relevant information  | No File Uploaded |

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### 1.Vidya Vistar V2 scheme

In keeping with the college's philosophy of fruitful collaboration between educational institutes college has focussed on Vidya Vistar scheme. The college has initiated the process of implementation of this scheme by shortlisting and communicating with 2-3 colleges in Himachal Pradesh, located in remote/tribal regions of the state such as Chamba, Lahaul, and Spiti. Reports on the academic requirements of colleges under consideration have been solicited and consolidated, and a mechanism and protocol for providing academic support and material to these colleges is being worked upon.

### 2.Student Aid Fund

The Shaheed Bhagat Singh College stands committed to principles of equal opportunity, social justice, and financial inclusivity. We strongly believe that quality education made available at an affordable fee is the surest way to lead social change.

For this, the college helps disadvantaged students with the payment of a sum of money that is intended to be used for their educational expenditure. In the academic year 2021-22, a sum of Rs. 5,13,000 (Five Lakh Thirteen Thousand) was disbursed to the

students in the form of student aid. To ensure transparency and curtail redundancies, funds were transferred directly to the students' bank accounts. Students from all departments were beneficiaries of this exercise. The eligibility for this aid was ascertained through a screening process. Interviews were conducted in online mode in the months of January and February 2022 to ascertain suitability.

| File Description                            | Documents |
|---|-----------|
| Best practices in the Institutional website | Nil       |
| Any other relevant information              | Nil       |

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

To instil the spirit of entrepreneurship in young minds college released the "Entrepreneurship and Business Knowledge series". The idea behind it was to educate students about the various tactics to successfully launch a start-up through informative content on its social media platforms. College also organized a workshop where Mr. Mohit Sharma (founder of StepUp Student) explored and lifted the palimpsests enveloping entrepreneurship. The college also encourages students to understand their responsibility as entrepreneurs towards society and nature and for this, it invited Ms. Akanksha Gupta (co-founder of Urvann) who shared her experiences and thoughts with our students. To improve its online presence E-Cell in October 2021 re-launched its website. In the month of November, they organised two webinars and a case study competition under the umbrella of E-NOVATION 3.0. We also collaborated with start-up Reseau, which gave students the opportunity to solve real-world business problems.

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Our college offers undergraduate programmes under CBCS and one postgraduate programme. We are committed to academic excellence, and we have a number of programs in place to support our students. An orientation programme is held every year to introduce the new batch to the college activities such as syllabus, placements, societies etc. Important resources such as time table, syllabus, question papers are uploaded on the college website. Academic progress is reviewed and action plans are prepared through regular departmental, faculty, and student council meetings. Monitoring is done through Time-Table, Student Council and Attendance and Internal Assessment Monitoring Committees. The Timetable Committee develops a detailed timetable that effectively allocates time for academic and co-curricular purposes such as theory, practical, tutorial, ICT, life-skills and

value education, ensuring a balance between students' myriad engagement practices. We have a dynamic placement cell that helps students find internships and jobs. We incorporate innovative pedagogical approaches such as case studies, role plays, and group discussions to engage our students and help them learn in a practical way. Our well-equipped, automated library has a wide range of books, journals, and other materials, as well as access to electronic databases and online resources.

| File Description                    | Documents                 |
|-------------------------------------|---------------------------|
| Upload relevant supporting document | <a href="#">View File</a> |
| Link for Additional information     | Nil                       |

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Our college operates in accordance with the University of Delhi calendar. We design a semester-wise academic schedule that

encompasses significant events. This calendar is readily available on our official website. Our approach to examinations and internal assessments adheres closely to the guidelines set forth by the university. During the orientation program, we thoroughly acquaint new students with this system.

Our internal assessment methodology encompasses a diverse range of evaluation formats, including presentations, descriptive/objective tests, group assignments, and active class participation. Moreover, we actively encourage students to complement their learning by enrolling in online courses offered by reputable platforms like Coursera and NPTEL, thereby enhancing their practical skill set.

To ensure an equitable internal evaluation process, we have established dedicated committees. These include the Attendance, Internal Assessment Monitoring, and Grievance Committees. By overseeing these processes, we uphold the integrity of our internal evaluations. We regularly communicate with students, providing them with insights into their internal assessment progress and attendance records to ensure transparency and accountability.

| File Description                    | Documents   |
|-------------------------------------|---|
| Upload relevant supporting document | <a href="#">View File</a>   |
| Link for Additional information     | <a href="https://www.sbsc.in/upl/Academic%20Calendar%20(2021-22)_1.1.2.pdf">https://www.sbsc.in/upl/Academic%20Calendar%20(2021-22)_1.1.2.pdf</a> |

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**A. All of the above**

| File Description   | Documents                 |
|--|---------------------------|
| Details of participation of teachers in various bodies/activities provided as a response to the metric | <a href="#">View File</a> |
| Any additional information   | No File Uploaded          |

## 1.2 - Academic Flexibility

### 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

#### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

11

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information                              | No File Uploaded          |
| Minutes of relevant Academic Council/ BOS meetings      | <a href="#">View File</a> |
| Institutional data in prescribed format (Data Template) | <a href="#">View File</a> |

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

| File Description  | Documents        |
|---|------------------|
| Any additional information  | No File Uploaded |
| Brochure or any other document relating to Add on /Certificate programs | No File Uploaded |
| List of Add on /Certificate programs (Data Template )                   | No File Uploaded |

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

| File Description  | Documents        |
|---|------------------|
| Any additional information  | No File Uploaded |
| Details of the students enrolled in Subjects related to certificate/Add-on programs | No File Uploaded |

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Shaheed Bhagat Singh College aims for holistic development of the students, The college has specific courses and papers in the social sciences, humanities, address issues related to professional ethics, gender, human values, the environment, and sustainability. In accordance with the University of Delhi's requirement for the college's curriculum, all undergraduate students are required to take a specific Environmental Studies course. Apart from this, college also through a variety of extracurricular activities exposes students to the vibrant multicultural traditions of our nation. Our college has societies such as Harithkram, Women Development Cell that are continuously making efforts to sensitize the students on aspects of sustainability, gender justice and equality. The main goal of the Environment Society, according to Harithkram, is to educate students about environmental issues. Its goal is to see Harithkram evolve into a forum for productive discussions and debates on any and every green cause, with significant participation from students from all of Delhi University's colleges, as more and more students show a strong interest in the environment. The college's Women Development Cell hosts a variety of lectures and workshops to help non-teaching staff members and teachers become more gender aware.

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | <a href="#">View File</a> |
| Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum. | <a href="#">View File</a> |

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year



00

| File Description   | Documents        |
|--|------------------|
| Any additional information   | No File Uploaded |
| Programme / Curriculum/ Syllabus of the courses  | No File Uploaded |
| Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses | No File Uploaded |
| MoU's with relevant organizations for these courses, if any                                  | No File Uploaded |
| Institutional Data in Prescribed Format  | No File Uploaded |

**1.3.3 - Number of students undertaking project work/field work/ internships**

8

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | No File Uploaded          |
| List of programmes and number of students undertaking project work/field work/ /internships (Data Template) | <a href="#">View File</a> |

**1.4 - Feedback System**

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders  
Students Teachers Employers Alumni**

D. Any 1 of the above

| File Description  | Documents   |
|---|---|
| URL for stakeholder feedback report   | <a href="https://www.sbsc.in/Feedbackreport.php">https://www.sbsc.in/Feedbackreport.php</a> |
| Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management | <a href="#">View File</a>   |
| Any additional information  | No File Uploaded  |

**1.4.2 - Feedback process of the Institution may be classified as follows**

A. Feedback collected, analyzed and action taken and feedback available on website

| File Description                  | Documents        |
|-----------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| URL for feedback report           | Nil              |

**TEACHING-LEARNING AND EVALUATION**

**2.1 - Student Enrollment and Profile**

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of students admitted during the year**

1365

| File Description                        | Documents                 |
|---|---------------------------|
| Any additional information              | <a href="#">View File</a> |
| Institutional data in prescribed format | <a href="#">View File</a> |

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

567

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information                                    | <a href="#">View File</a> |
| Number of seats filled against seats reserved (Data Template) | <a href="#">View File</a> |

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

At Shaheed Bhagat Singh College, student learning is at the forefront of the educational experience. The college takes a personalized approach to cater to the diverse needs of students.

- For advanced learners, the college offers scholarships to students who excel in both academics and extracurricular activities.
- These students are encouraged to participate in various academic, cultural, and sports events, and they receive recognition through Academic and Student Union awards.
- Exceptional performers with 'O' grades in their courses are celebrated with certificates of merit and medals.
- Furthermore, advanced learners are provided with research and publication opportunities, engaging in national and international seminars and workshops.
- Slow learners receive dedicated attention. Faculty members identify them and provide mentorship to address their subject-related difficulties, boosting their confidence.
- Remedial tutorials are conducted to assist slow learners in overcoming their academic challenges. These students are encouraged to participate in college events to enhance their skills and confidence.
- Career counseling is readily available, with faculty and expert resource persons guiding students toward promising career prospects.
- Shaheed Bhagat Singh College also offers Hindi medium options to students.

The college's commitment to individualized learning ensures that every student, regardless of their learning pace, is supported in their educational journey.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Paste link for additional information | Nil              |
| Upload any additional information     | No File Uploaded |

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

| Number of Students | Number of Teachers |
|--------------------|--------------------|
| 1365               | 159                |

| File Description           | Documents        |
|----------------------------|------------------|
| Any additional information | No File Uploaded |

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

- Shaheed Bhagat Singh College offers various enriching opportunities for students to reach their full potential.
- These include cultural clubs, academic workshops, seminars, and debates fostering excellence in academics, sports, and extracurricular activities.
- Each department features its own society, organizing educational trips to scientific institutions, laboratories, museums, and historic sites, enhancing experiential learning.
- The college's faculty spearheads externally funded projects, encouraging student participation in research initiatives to boost their research skills.
- Internship programs expose students to diverse work cultures, broadening their practical knowledge.
- Various college centers, including the Centre for Skill Development, Research Cell, Centre for Disaster Management Studies, Heritage Club, School of Happiness, and Centre for Blended Learning, holistically develop students' personalities. Departmental societies like the Marketing Society, Commerce Society, Economics Society, Dance Society, and sports committees enable students to compete in college and university events, fostering a competitive spirit.
- Students actively contribute to the college magazine and departmental newsletters, enhancing their writing

abilities.

- Add-on courses like Digital Information Management, Executive Skills, and Tourism equip students with valuable skills for the competitive job market.

The college's cells, such as the Entrepreneurship Cell, and Placement Cell provide hands-on entrepreneurship experience, promote innovation, and offer comprehensive support, including mentoring, training, and networking.

| File Description                  | Documents        |
|-----------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Link for additional information   | Nil              |

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Shaheed Bhagat Singh College promotes the extensive use of ICT-enabled tools and online resources for an enhanced teaching and learning experience.

- Faculty members actively engage in developing and sharing e-content to benefit students.
- Seminar halls and labs are equipped with Wi-Fi and LCD projectors for easy internet access.
- The college library's Web Centre provides access to E-Resources via DULS, N-LIST, and DELNET, accessible remotely as well.
- Teachers proficiently employ ICT tools, Google Classroom/Meet, and Microsoft Teams to manage course materials, quizzes, assignments, and more.
- Online quizzes and polls using apps like Quizizz, Kahoot, and Mentimeter capture student feedback.
- The campus boasts Wi-Fi and LAN connectivity, extensively used for teaching and learning.
- Faculty employ various ICT methods such as email, video demonstrations, online lectures, and podcasts, catering to diverse student needs.
- E-journals, e-books, Google Search, Google Scholar, and PubMed facilitate collaborative learning.
- Computer-Assisted Learning (CAL) includes video presentations and educational materials.
- A dedicated E-Content development committee aids teachers

in creating freely accessible content on diverse subjects.

- Faculty-student interactions extend beyond classrooms via platforms like WhatsApp, Telegram, Google groups, and Facebook, offering additional information and support.

| File Description  | Documents        |
|---|------------------|
| Upload any additional information   | No File Uploaded |
| Provide link for webpage describing the ICT enabled tools for effective teaching-learning process | No File Uploaded |

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

159

| File Description   | Documents                 |
|--|---------------------------|
| Upload, number of students enrolled and full time teachers on roll | <a href="#">View File</a> |
| Circulars pertaining to assigning mentors to mentees               | No File Uploaded          |
| Mentor/mentee ratio  | No File Uploaded          |

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

159

| File Description   | Documents                 |
|--|---------------------------|
| Full time teachers and sanctioned posts for year (Data Template) | <a href="#">View File</a> |
| Any additional information                                       | No File Uploaded          |
| List of the faculty members authenticated by the Head of HEI     | No File Uploaded          |

**2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)****2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

110

| File Description   | Documents                 |
|--|---------------------------|
| Any additional information   | No File Uploaded          |
| List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template) | <a href="#">View File</a> |

**2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)****2.4.3.1 - Total experience of full-time teachers**

12

| File Description   | Documents                 |
|--|---------------------------|
| Any additional information   | No File Uploaded          |
| List of Teachers including their PAN, designation, dept. and experience details(Data Template) | <a href="#">View File</a> |

**2.5 - Evaluation Process and Reforms**

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

- The college's internal assessment system is based on a transparent and continuous process. It awards 25% marks in each paper based on internal assessment. The remaining 75% is allocated to the academic performance of the students in semester examination.

In the pandemic period, The University of Delhi allowed the internal assessment of 25 marks giving a set of guidelines to follow to which are mentioned below:

- Instead of the three existing components of Internal

Assessment, a written assignment via email/Google classroom was given to the students and the students submitted the solved assignments within a stipulated time to their respective teachers.

- For practical labs, the internal assessment was carried out in a continuous evaluation mode. The teacher gave the assignment based on Experiments already performed through email to the students and students were required to submit in stipulated time.
- The students were informed of their internal assessment performance via various ICT platforms and submitted the award list to the administration to upload at the university portal.
- The university provided an exclusive email and phone number for addressing any queries on internal assessment.

| File Description                | Documents                 |
|---------------------------------|---------------------------|
| Any additional information      | <a href="#">View File</a> |
| Link for additional information | Nil                       |

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

- The internal assessment at Shaheed Bhagat Singh College is very transparent.
- Teachers explain the parameters by which they will grade the assessments and are given adequate time to submit.
- The college has a Central Internal Assessment Committee, which undertakes necessary measures to ensure objectivity and transparency in the process.
- The Internal Assessment Committee of the College notifies the Faculty and Students about the Internal Assessment Requirements through a Notice
- Teachers are encouraged to complete the grading of assignments in a timely manner.
- The internal assessment record and the assignment records of each student are regularly updated on the college website.
- The total marks of the internal exam for each subject are verified by the students.
- Internal Assessment Committee oversees all matters related to student assessment. Wherever needed, faculty or the Internal assessment committee members moderate the marks obtained by students



- For any grievances regarding the marks awarded to the students, they can approach the concerned faculty.
- If not addressed satisfactorily, students are free to approach above mentioned internal assessment committee which also cross-checks and is authorized to moderate the overall internal assessment submitted by the individual teachers.

| File Description                | Documents  |
|---------------------------------|--|
| Any additional information      | No File Uploaded   |
| Link for additional information | <a href="https://www.sbsc.in/internal_assessment.php">https://www.sbsc.in/internal_assessment.p<br/>hp</a> |

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The knowledge, skills, and attitudes that students develop while pursuing graduation are referred to as programme outcomes. The college provides Commerce and Humanities programmes, each with its own set of goals and objectives. The curriculum of each subject in different courses is available on the University website. The institution has academic societies for each discipline which organize various co-curricular activities. This makes learning holistic and provides an out of class environment for learning without pressurising students.

The vision of the College is ingrained in its Logo 'Rashtra Devo Bhava' which exemplifies the values cherished by the great son of India Shaheed-e-Aazam Bhagat Singh i.e., service to the nation comes first. Teachers ensure that students are updated with all the advancement in society along with technological and subject-matter changes. The teachers and students of the college are aware of the outcomes of the programmes offered in accordance to the mission statement of the college which aims to create an effective teaching learning environment that enables the students to realise their full potential, prepare to think critically and act responsibly. The vision and mission of the college is well communicated to the students and teachers and also published in the college website.

| File Description  | Documents                 |
|---|---------------------------|
| Upload any additional information                       | No File Uploaded          |
| Paste link for Additional information                   | Nil                       |
| Upload COs for all Programmes (exemplars from Glossary) | <a href="#">View File</a> |

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Shaheed Bhagat Singh college has 9 departments in the commerce and humanities category. CBCS has given students the flexibility to involve in all streams. In their journey of graduation, students not only gain academic excellence, but also an edge to their personality and confidence through extracurricular activities. The college provides them a platform that enhances their knowledge and cognitive skills. In our institution, programme outcomes and course outcomes are measured in two ways. One includes the direct measurement by the academic results of the students i.e. University exam results and another way is an indirect measurement via student progression in terms of higher studies and placements, internships, result analysis and student participation in seminar and conferences. The college offers different scholarships to students who excel in different fields apart from academics. The placements and internships prepare the students for their future professional lives. The placement and internship cell along with the center for skill development of the college organizes different seminars/webinars to accomplish this goal. Apart from this, the college has various centers that contribute to the achievement of course outcomes which include research cell, center for blended learning, center for writing and communication, center for inclusion and empowerment, etc.

| File Description                      | Documents   |
|---------------------------------------|---|
| Upload any additional information     | No File Uploaded  |
| Paste link for Additional information | <a href="https://www.sbsc.in/resources.php">https://www.sbsc.in/resources.php</a> |

**2.6.3 - Pass percentage of Students during the year**

**2.6.3.1 - Total number of final year students who passed the university examination during the year**

1071

| File Description   | Documents   |
|--|---|
| Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template) | <a href="#">View File</a>   |
| Upload any additional information  | No File Uploaded  |
| Paste link for the annual report   | <a href="https://www.sbsc.in/upl/Annual%20Report%202022%20(2.6.3.3).pdf">https://www.sbsc.in/upl/Annual%20Report%202022 (2.6.3.3).pdf</a> |

**2.7 - Student Satisfaction Survey****2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<https://www.sbsc.in/StudentSatisfactionAssessment.php>

**RESEARCH, INNOVATIONS AND EXTENSION****3.1 - Resource Mobilization for Research****3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

NA

| File Description  | Documents        |
|---|------------------|
| Any additional information  | No File Uploaded |
| e-copies of the grant award letters for sponsored research projects /endowments | No File Uploaded |
| List of endowments / projects with details of grants(Data Template)             | No File Uploaded |

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**

**3.1.2.1 - Number of teachers recognized as research guides**

16

| File Description                        | Documents                 |
|---|---------------------------|
| Any additional information              | No File Uploaded          |
| Institutional data in prescribed format | <a href="#">View File</a> |

**3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year****3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

7

| File Description  | Documents                 |
|---|---------------------------|
| List of research projects and funding details (Data Template) | <a href="#">View File</a> |
| Any additional information                                    | No File Uploaded          |
| Supporting document from Funding Agency                       | No File Uploaded          |
| Paste link to funding agency website                          | Nil                       |

**3.2 - Innovation Ecosystem****3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge**

Dept. of Commerce: Facilitates continuous improvement in research and innovation capabilities of both the teachers and students by providing an environment which consists of required resources and essential infrastructure. To serve the purpose of the "Skill India Programme" which requires skills development among the youth of the country, the College has conceived the idea of Centre for Skill Development which strives to develop entrepreneurship and employability skills of the students of the college.

The institution further promotes the environment of research and study through its library which is equipped with a wide range of modern technologies. The Journal of Business Studies

is Peer Reviewed Refereed Journal of the Department of Commerce, Shaheed Bhagat Singh College, University of Delhi further encourages the research environment of the college.

Dept. of Economics: Students can post weekly articles on current economic issues on the website of the department.

Dept. of History: Various academic resources were provided to the students and they were encouraged to study historical texts by developing an interdisciplinary approach. Virtual visits to historical sites were also facilitated for the students by providing various information and communication tools like Google Arts and Culture to them and access to SWAYAM portal was also provided for relevant study materials.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Upload any additional information     | No File Uploaded |
| Paste link for additional information | Nil              |

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

#### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

8

| File Description   | Documents                 |
|--|---------------------------|
| Report of the event  | No File Uploaded          |
| Any additional information                                     | No File Uploaded          |
| List of workshops/seminars during last 5 years (Data Template) | <a href="#">View File</a> |

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

10

| File Description   | Documents                 |
|--|---------------------------|
| URL to the research page on HEI website  | Nil                       |
| List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template) | <a href="#">View File</a> |
| Any additional information   | No File Uploaded          |

### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

#### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

98

| File Description   | Documents                 |
|--|---------------------------|
| Any additional information   | No File Uploaded          |
| List of research papers by title, author, department, name and year of publication (Data Template) | <a href="#">View File</a> |

### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

44

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | No File Uploaded          |
| List books and chapters edited volumes/ books published (Data Template) | <a href="#">View File</a> |

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

NA

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Paste link for additional information | Nil              |
| Upload any additional information     | No File Uploaded |

### 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

| File Description   | Documents        |
|--|------------------|
| Any additional information   | No File Uploaded |
| Number of awards for extension activities in last 5 year (Data Template) | No File Uploaded |
| e-copy of the award letters  | No File Uploaded |

### 3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

1

| File Description   | Documents                 |
|--|---------------------------|
| Reports of the event organized   | No File Uploaded          |
| Any additional information   | No File Uploaded          |
| Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template) | <a href="#">View File</a> |

### 3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

#### 3.4.4.1 - Total number of Students participating in extension activities conducted in

**collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

50

| File Description   | Documents                 |
|--|---------------------------|
| Report of the event  | No File Uploaded          |
| Any additional information   | No File Uploaded          |
| Number of students participating in extension activities with Govt. or NGO etc (Data Template) | <a href="#">View File</a> |

### 3.5 - Collaboration

**3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year**

**3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

7

| File Description   | Documents                 |
|--|---------------------------|
| e-copies of related Document   | No File Uploaded          |
| Any additional information   | No File Uploaded          |
| Details of Collaborative activities with institutions/industries for research, Faculty | <a href="#">View File</a> |

**3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year**

**3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year**

0



| File Description   | Documents        |
|--|------------------|
| e-Copies of the MoUs with institution./ industry/corporate houses  | No File Uploaded |
| Any additional information   | No File Uploaded |
| Details of functional MoUs with institutions of national, international importance, other universities etc during the year | No File Uploaded |

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Our College has: (A) 6 Computer Labs for students (B) 2 Seminar Rooms with ICT facilities (C) 2 Committee Rooms with ICT facilities (D) 46 Classrooms with WiFi /LAN facility (E) CCTV Security system (F) All the desktops in the office are attached to standalone printers for the smooth conduct of administrative and other work (G) A Computerization Committee for updating all IT facility in the college regularly.

| File Description                      | Documents   |
|---------------------------------------|---|
| Upload any additional information     | No File Uploaded  |
| Paste link for additional information | <a href="https://www.sbsc.in/pdf/Prospectus-2021-22.pdf">Page No8: https://www.sbsc.in/pdf/Prospectus-2021-22.pdf</a> |

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The College believes in the all-round development of students and teachers. The students take part in various inter college and inter university sports as well as cultural competitions with much enthusiasm. To facilitate this holistic development SBSC has a number of sports facilities: A football field, a basketball and a tennis court. Indoor sports facilities for 2 sports namely chess and table tennis and for outdoor games, the college has complete facilities for 5 sports- volleyball, basketball, tennis, cricket, football and handball. Safe and standard sports equipment are provided for players to prevent

sports injuries. The college also provides auxiliary facilities like medical room, first aid, on-call nurse, sanitary drinking water stations, playing equipment for the members of the college teams. The institution provides spaces and resources to promote cultural activities such as music, dance, drama, and art. The institution likely hosts a variety of events and competitions related to cultural activities, sports, and games. These events foster healthy competition, teamwork, and skill development. Institution ensures that these facilities are accessible to all members of the institution, including those with disabilities. This promotes inclusivity and allows everyone to participate in cultural, sports, and fitness activities. There are many societies, along with separate units of NSS and NCC. For the practice of their particular creations as well as hosting events, there are BR rooms 4 and 5, a built up stage and the college sports ground.

| File Description                      | Documents  |
|---------------------------------------|--|
| Upload any additional information     | No File Uploaded   |
| Paste link for additional information | <a href="https://www.sbsc.in/pdf/Prospectus-2021-22.pdf">Page No10: https://www.sbsc.in/pdf/Prospectus-2021-22.pdf</a> |

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

17

| File Description  | Documents  |
|---|--|
| Upload any additional information   | No File Uploaded   |
| Paste link for additional information   | <a href="https://www.sbsc.in/pdf/Prospectus-2021-22.pdf">page no.9: https://www.sbsc.in/pdf/Prospectus-2021-22.pdf</a> |
| Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template) | No File Uploaded   |

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

| <b>21,65,272/-</b>   |   |
|--|---|
| File Description   | Documents   |
| Upload any additional information  | <b>No File Uploaded</b>   |
| Upload audited utilization statements  | <a href="#">View File</a>   |
| Upload Details of budget allocation, excluding salary during the year (Data Template)  | <b>No File Uploaded</b>   |
| <b>4.2 - Library as a Learning Resource</b>  |   |
| 4.2.1 - Library is automated using Integrated Library Management System (ILMS)   |   |
| 1. Name of the ILMS software - LSEASE 2. Nature of Automation - Fully Automatic 3. Version - LSEase (EJB) Rel 1.0 4. Year of Automation - 2010                             |   |
| File Description   | Documents   |
| Upload any additional information  | <a href="#">View File</a>   |
| Paste link for Additional Information  | <a href="https://www.sbssc.in/pdf/Prospectus-2021-22.pdf">page No. 5: https://www.sbssc.in/pdf/Prospectus-2021-22.pdf</a> |
| <b>4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources</b> | <b>B. Any 3 of the above</b>  |
| File Description   | Documents   |
| Upload any additional information  | <a href="#">View File</a>   |
| Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)  | <a href="#">View File</a>   |
| <b>4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)</b>  |   |
| <b>4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-</b>   |   |

**journals during the year (INR in Lakhs)****Rs. 17.58 Lakhs**

| File Description   | Documents                 |
|--|---------------------------|
| Any additional information   | <a href="#">View File</a> |
| Audited statements of accounts   | <b>No File Uploaded</b>   |
| Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template) | <b>No File Uploaded</b>   |

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)****4.2.4.1 - Number of teachers and students using library per day over last one year****19,624**

| File Description                                  | Documents                 |
|---|---------------------------|
| Any additional information                        | <b>No File Uploaded</b>   |
| Details of library usage by teachers and students | <a href="#">View File</a> |

**4.3 - IT Infrastructure****4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

Our College has: (A) 6 Computer Labs for students (B) 2 Seminar Rooms with ICT facilities (C) 2 Committee Rooms with ICT facilities (D) 46 Classrooms with WiFi /LAN facility (E) CCTV Security system (F) All the desktops in the office are attached to standalone printers for the smooth conduct of administrative and other work (G) A Computerization Committee for updating all IT facility in the college regularly.

| File Description                      | Documents               |
|---------------------------------------|-------------------------|
| Upload any additional information     | <b>No File Uploaded</b> |
| Paste link for additional information | <b>Nil</b>              |

**4.3.2 - Number of Computers****116**

| File Description                  | Documents                 |
|-----------------------------------|---------------------------|
| Upload any additional information | No File Uploaded          |
| List of Computers                 | <a href="#">View File</a> |

#### 4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

| File Description   | Documents                 |
|--|---------------------------|
| Upload any additional Information  | No File Uploaded          |
| Details of available bandwidth of internet connection in the Institution | <a href="#">View File</a> |

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

14,96,746/-

| File Description  | Documents                 |
|---|---------------------------|
| Upload any additional information   | No File Uploaded          |
| Audited statements of accounts  | No File Uploaded          |
| Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates) | <a href="#">View File</a> |

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college has adequate policies and procedures for maintenance and utilization of infrastructure and facilities. Staff council committees are responsible for decision-making for upgradation and maintenance of the same. The administration of the college is responsible for general maintenance of classrooms, ICT and lab facilities. Sanitiser dispensers are

fitted in all adequate places for both teachers' and students' use. Electrical equipment is switched off after use and classrooms/labs are locked in the evening. Students are oriented to take care of the college property. No software outside the curriculum is allowed to be downloaded. Computers are shut down after use. • Laptops/desktops, licensed software, CCTVs, and ACs are maintained/upgraded based on annual maintenance contracts. The library is marked as "Silence Zone". Shelves are provided outside the library for keeping personal belongings/bags, which is looked after by library staff. Library hours are fixed for all members and books are issued on production of valid library/ID cards for a limited period. Books and journals in the library are properly cataloged. Policies entail payment of fine in case of loss, damage, misuse of books and membership cards, and for late return. College regularly review and update systems and procedures to adapt to changing needs, technological advancements, and best practices.

| File Description                      | Documents   |
|---------------------------------------|---|
| Upload any additional information     | No File Uploaded  |
| Paste link for additional information | <a href="https://www.sbsc.in/pdf/Prospectus-2021-22.pdf">page no .9: https://www.sbsc.in/pdf/Prospectus-2021-22.pdf</a> |

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

79

| File Description   | Documents                 |
|--|---------------------------|
| Upload self attested letter with the list of students sanctioned scholarship   | <a href="#">View File</a> |
| Upload any additional information  | No File Uploaded          |
| Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template) | No File Uploaded          |

### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

#### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

313

| File Description   | Documents                 |
|--|---------------------------|
| Upload any additional information  | <a href="#">View File</a> |
| Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template) | <a href="#">View File</a> |

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

A. All of the above

| File Description  | Documents                 |
|---|---------------------------|
| Link to Institutional website   | Nil                       |
| Any additional information  | <a href="#">View File</a> |
| Details of capability building and skills enhancement initiatives (Data Template) | No File Uploaded          |

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

1110

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

1110

| File Description   | Documents                 |
|--|---------------------------|
| Any additional information   | <a href="#">View File</a> |
| Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template) | <a href="#">View File</a> |

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

A. All of the above

| File Description   | Documents                 |
|--|---------------------------|
| Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee | No File Uploaded          |
| Upload any additional information  | No File Uploaded          |
| Details of student grievances including sexual harassment and ragging cases  | <a href="#">View File</a> |

**5.2 - Student Progression****5.2.1 - Number of placement of outgoing students during the year****5.2.1.1 - Number of outgoing students placed during the year**



236

| File Description   | Documents                 |
|--|---------------------------|
| Self-attested list of students placed                        | No File Uploaded          |
| Upload any additional information                            | No File Uploaded          |
| Details of student placement during the year (Data Template) | <a href="#">View File</a> |

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

0

| File Description                                   | Documents        |
|--|------------------|
| Upload supporting data for student/alumni          | No File Uploaded |
| Any additional information                         | No File Uploaded |
| Details of student progression to higher education | No File Uploaded |

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

| File Description   | Documents        |
|--|------------------|
| Upload supporting data for the same  | No File Uploaded |
| Any additional information   | No File Uploaded |
| Number of students qualifying in state/ national/ international level examinations during the year (Data Template) | No File Uploaded |

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

40

| File Description   | Documents                 |
|--|---------------------------|
| e-copies of award letters and certificates   | No File Uploaded          |
| Any additional information   | <a href="#">View File</a> |
| Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template) | <a href="#">View File</a> |

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

Adhering to the college's strong convention and commitment to student's participation and engagement at various levels. For the Academic Year 2021-22, student coordinators representing various committees played a crucial role in organizing events in both online and offline mode for different societies of the college. Each department has a student elected represented body that was actively involved in planning and executing departmental and college activities. The cultural council of shaheed bhagat Singh college is the institution's pride. It comprises of eleven societies: Film Tantra (film making and film appreciation society), Envision (the photography society), Audiophile (the music society), Meraki (the bilingual creative writing society), Promethean (the fine arts society), Natuve (the theatre society), Spardha (the dance society), Sarvagya (Hindi debating society), Minerva (Quizzing Society), Noor (the fashion society) organised variety of cultural events for the year 2021-22. Other societies with students as student members serving as office bearers include the Placement cell, Eco-Environmental society- Harithkram, Commerce Association,

Finance and investment committee, Queer Feminist Collective (QFC), Enactus, YES under the direction of faculty advisors. Students were also integral part of various college committees including Internal Complaints committee (ICC), Library committee, IQAC, NCC and NSS. Students made significant contribution in executing the international conference of Department of commerce for the year. The enthusiastic participation of students in various sports and cultural endeavours were notable.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Paste link for additional information | Nil              |
| Upload any additional information     | No File Uploaded |

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

8

| File Description  | Documents                 |
|---|---------------------------|
| Report of the event   | No File Uploaded          |
| Upload any additional information   | <a href="#">View File</a> |
| Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template) | No File Uploaded          |

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Shaheed Bhagat Singh College Alumni Association was established on May 2, 2010, with the goal of promoting a sense of fraternity and goodwill among the college's former students as well as encouraging a spirit of cooperation among them. The alumni association unveiled a new identity and a new logo, on 7

Feb 2020, Basicolans. The new avatar pays homage to the original rebellious revolutionary who inspired the nation to come together and fight for independence. The association continued its activities even during COVID times by conducting webinars, mentorship, career guidance programs, participation in skill development events, scholarship schemes for underprivileged students and improving communication with students, teachers and members. The association also honours the distinguished alumni in the field of law, medicine, academia, manufacturing, military, civil services, arts, movies etc to highlight the contribution of our alumni. Our dream initiatives will undoubtedly come to life with the help of the SBSC alumni's persistent and earnest effort.

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="https://sbscalumni.org/index.php">https://sbscalumni.org/index.php</a> |
| Upload any additional information     | <a href="#">View File</a>   |

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**      A. ? 5Lakhs

| File Description                  | Documents                 |
|-----------------------------------|---------------------------|
| Upload any additional information | <a href="#">View File</a> |

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The college is guided by the values of ethics, integrity, national integration, and communal harmony. Specifically, it seeks to achieve the objectives like promoting quality in education and constantly strive for excellence in teaching, research, student support and overall management, adopting and following participatory management policies that promotes leadership and teamwork, nurturing human values and enable students to become socially responsible citizens and cultivating and advocating ethical behaviour in all aspects of its functioning. The vision of Shaheed Bhagat Singh College is ingrained in its Logo 'Rashtra Devo Bhava'. The logo exemplifies the values cherished by the great son of India

Shaheed-e-Aazam Bhagat Singh i.e., service to the nation comes first. It also visualizes being a premier educational institution with a strong brand image offering world class environment for the development of excellence in academics, cultural, sports and other student empowering activities. The mission of Shaheed Bhagat Singh College is to create an effective teaching learning environment that enables the students to realize their full potential, develop the College as a catalyst of change and growth to prepare students to think critically and act responsibly in a rapidly changing global environment, and inculcate among the college community a sense of environmental responsibility to adopt environmental friendly practices as a way of life.

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="https://sbsc.in/vision-mission-objectives.php">https://sbsc.in/vision-mission-objectives.php</a> |
| Upload any additional information     | No File Uploaded  |

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

1. Shaheed Bhagat Singh College believes in participative philosophy in the decision making by management. We are following various practices to ensure that there is participative decision making. Staff Council is the representative body of the faculty members and all the major decisions are taken after deliberation in the Staff Council. The teachers are elected as conveners of various committees in a democratic manner through elections. Periodic meetings are held to ensure that the issues are taken up timely. Faculty members from various departments take up the positions like conveners, co-conveners and members on a rotational basis of not more than 2 years at a time so that everyone gets the fair chance to become the convener of the committees. The decisions are then taken up and discussed in the departmental meetings held on a periodic basis. Further, the spirit of whitleyism is present in the management of Shaheed Bhagat Singh College as the teaching staff and non-teaching staff both are given representation in the governing body of the college which takes all the decisions pertaining to the governance of the college.

2. Student Council - The College has a Student Union duly elected in a democratic manner by the students to take up matters related to students' grievances and interest and communicate them to the administration. Various departments have their own societies constituted for the purpose of holding educational events like annual festivals, seminars, talks, etc.

| File Description                      | Documents  |
|---------------------------------------|--|
| Paste link for additional information | <ul style="list-style-type: none"> <li>• <a href="https://www.sbsc.in/upl/List%20of%20Goverrning%20Body-1-3.pdf">SBSC Governing Body: https://www.sbsc.in/upl/List%20of%20Goverrning%20Body-1-3.pdf</a></li> <li>• <a href="https://sbsc.in/important-functionaries.php">SBSC Important Functionaries: https://sbsc.in/important-functionaries.php</a></li> <li>• <a href="https://www.sbsc.in/upl/Staff%20Council_2021-22.pdf">SBSC Staff Council Committees: https://www.sbsc.in/upl/Staff%20Council_2021-22.pdf</a></li> <li>• <a href="https://sbsc.in/Students_Union.php">SBSC Student Union: https://sbsc.in/Students_Union.php</a></li> </ul> |
| Upload any additional information     | <a href="#">View File</a>  |

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The strategies of the College to encourage research and development of the teachers are to grant them basic support for undertaking the research projects. The support is given in the form of Study Leave to pursue Doctoral and post-Doctoral research work. Special Casual Leave/Academic Leave is granted for participation in various seminar, conferences and workshops aimed at their professional development. The different departments of the College are also provided with financial support to organize national/international level seminar and conference/workshops etc. The details of the seminars/conference organized by different departments are given in the evaluative reports of different departments. Shaheed Bhagat Singh College believes that well developed Human Resource is key to the development of the institution. Keeping the growth of the students to be of utmost importance, it is necessary that they get the right amount of exposure of the industry whether they wish to jobs in the future or if they want to create their own startup. It is also important to make them understand the relevance of research in their academic career. Keeping these points under consideration, the college has encouraged the setting up of societies like The Student

Entrepreneurship Cell, The Placement Cell, Finance and Investment Cell to ensure industry collaboration and participation are achieved and organizing events like E-Novation.

| File Description                                       | Documents   |
|--|---|
| Strategic Plan and deployment documents on the website | No File Uploaded  |
| Paste link for additional information                  | <a href="https://www.sbsc.in/placement.php">https://www.sbsc.in/placement.php</a> |
| Upload any additional information                      | No File Uploaded  |

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The organogram of the college reflects shared responsibilities and decentralization of the institution which help in smooth functioning of the college. The Governing Body looks after the financial management and the general administration aspect following the mandate prescribed by the University of Delhi and the major directions are decided in the Governing Body Meetings. The Principal provides the supervision and oversees the overall functioning of the college. He is responsible to ensure day to day responsibilities are fulfilled and college administration is working effectively and efficiently. The Teacher-in-Charges of respective departments coordinate with the Principal to ensure the accomplishment of departmental academic, extra-curricular and financial requirements. The Bursar assists the Principal for financial management of the college. The IQAC is responsible for ensuring quality in teaching learning- evaluation process. The Librarian is in-charge of the library and ensures its proper working and supervises the Library Assistants and Attendants in ensuring daily activities are orderly fulfilled. The administrative staff follows an organizational structure in accordance with the norms of University of Delhi and UGC norms.

| File Description                              | Documents   |
|---|---|
| Paste link for additional information         | Nil   |
| Link to Organogram of the institution webpage | <a href="https://sbsc.in/uploads/pdf/1665749818_Organogram.pdf">https://sbsc.in/uploads/pdf/1665749818_Organogram.pdf</a> |
| Upload any additional information             | No File Uploaded  |

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

| File Description   | Documents                 |
|--|---------------------------|
| ERP (Enterprise Resource Planning) Document  | No File Uploaded          |
| Screen shots of user inter faces   | <a href="#">View File</a> |
| Any additional information   | No File Uploaded          |
| Details of implementation of e-governance in areas of operation, Administration etc(Data Template) | <a href="#">View File</a> |

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

**Welfare measures for teaching and non-teaching staff:** Teaching and non-teaching staff members are entitled to PF, Gratuity, Group Insurance, Leave Encashment, Children Education Allowance, Leave Travel Concession, College provides advance for Medical Reimbursements as per Delhi University norms. Various kinds of leaves: Earned Leave, Child Care Leave, Casual Leave, Sabbatical, Study Leave etc. are given to the faculty members. They are also entitled to admissions of their wards as per university guidelines. Wi-Fi, domain email address, Bank facility, Library access to books and journals are some of the other support facilities.



| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="https://www.sbsc.in/forms-for-staff.php">https://www.sbsc.in/forms-for-staff.php</a> |
| Upload any additional information     | No File Uploaded  |

### 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

#### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

3

| File Description  | Documents                 |
|---|---------------------------|
| Upload any additional information   | <a href="#">View File</a> |
| Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template) | <a href="#">View File</a> |

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

| File Description   | Documents        |
|--|------------------|
| Reports of the Human Resource Development Centres (UGCASC or other relevant centres).  | No File Uploaded |
| Reports of Academic Staff College or similar centers   | No File Uploaded |
| Upload any additional information  | No File Uploaded |
| Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template) | No File Uploaded |

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

54

| File Description  | Documents                 |
|---|---------------------------|
| IQAC report summary   | No File Uploaded          |
| Reports of the Human Resource Development Centres (UGCASC or other relevant centers)              | No File Uploaded          |
| Upload any additional information   | <a href="#">View File</a> |
| Details of teachers attending professional development programmes during the year (Data Template) | <a href="#">View File</a> |

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

- **Performance Appraisal for the teaching staff: The College requires its Teaching staff to submit the Annual Performance Appraisal Report (APAR) which contains the**

detail about research credentials and achievements during the year. This has also become the mandatory requirement for the teachers applying for promotion. The duly filled Annual Performance Appraisal Report (APAR) proforma for the respective years is evaluated by IQAC which conducts quality check including Plagiarism on the research work of the teachers. Apart from it the APAR also contains the details about the participation of the teacher in activities like curriculum development, evaluation, assistance provided in administrative work, etc. After IQAC, the screening/selection committees constituted by the competent authorities review the APAR forms submitted by the teachers in accordance with the CAS criteria. The college has completed the process of promotions from Assistant Professor to Associate Professor and Professor.

- Performance appraisal of non-teaching staff: As per the University guidelines, administrative staff of the college is required to submit Annual Performance Assessment Report (APAR) form duly filled wherein the details of their progress during the year is specified. The feedback about the employee is collected from the immediate superior and reported to the reporting officer. The feedback is reviewed by the Principal who is also the reviewing officer. The feedback is kept confidential and released to be made available for the members after a stipulated time period.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Paste link for additional information | Nil              |
| Upload any additional information     | No File Uploaded |

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Yes, the institution conducts internal and external financial Audits regularly. The internal audit is carried out by the internal auditor (Qualified Chartered Accountant) appointed by the Governing Body of The College.

There are two types of External Audit.

1. Conducted by Delhi Government- Audit completed till financial year 2018-2019
2. Conducted by Comptroller General of Accounts- Audit done since inception till Financial year 2022-2023

The audit objections are settled by making the necessary compliance to the objections with intimation to the concerned audit authority.

| File Description                      | Documents                 |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil                       |
| Upload any additional information     | <a href="#">View File</a> |

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

Nil

| File Description  | Documents        |
|---|------------------|
| Annual statements of accounts   | No File Uploaded |
| Any additional information  | No File Uploaded |
| Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template) | No File Uploaded |

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

College receives 95% funds from University Grants Commission and 5% from Delhi Government. Budgetary allocation of funds is done for the various activities with due approval of the competent authority for the smooth functioning of the college. The College also collects a nominal fee from students varying between Rs.7,000/- to Rs. 9,000/-p.a. The Teacher-in-Charges of the respective departments/Conveners of various committees while organizing various events try to generate sponsorships from private and government agencies. The College receives rent from Canteen and Food kiosk and Photocopier.

| File Description                      | Documents  |
|---------------------------------------|--|
| Paste link for additional information | <a href="https://www.sbsc.in/pdf/Prospectus-2021-22.pdf">For Student Fee details Page 48-49 on: https://www.sbsc.in/pdf/Prospectus-2021-22.pdf</a> |
| Upload any additional information     | No File Uploaded   |

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

- Practices institutionalized to ensure quality initiatives
- Performance appraisal of the teaching full time staff on the basis of Annual Performance Appraisal Report (APAR).
- Organization of professional development and workshops/webinars for the teaching staff of the College and other institutions.
- Association with AISHE
- Encouragement to the departments for organization of academic activities those are beneficial for the students as well as faculty members.
- E-governance mechanism encouraged and followed in the financial administration of the college.
- Organization of quality initiatives like Collaboration and MoU, decentralization, participative management, workshops, FDPs and webinars.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Paste link for additional information | Nil              |
| Upload any additional information     | No File Uploaded |

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution has been continuously reviewing the teaching learning activities by undertaking various measures enumerated

below:

- Departments are required to conduct their meetings regularly and prepare a plan of action to be followed in the academic year. Accordingly, strategies are made and implemented to ensure the achievement of the targets timely for the benefit of the students and enhance the quality of teaching-learning process.
- Timely upload of all the required information to be made available to the students is being done. Data like time table, notice regarding events, forms are done on a regular basis to ensure maximum participation of the students.
- Experiential learning is encouraged through organization of field trips, educational excursions.
- IQAC has been continuously working to develop gender neutral campus following professional ethics.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Paste link for additional information | Nil              |
| Upload any additional information     | No File Uploaded |

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**D. Any 1 of the above**

| File Description   | Documents        |
|--|------------------|
| Paste web link of Annual reports of Institution                                    | Nil              |
| Upload e-copies of the accreditations and certifications                           | No File Uploaded |
| Upload any additional information  | No File Uploaded |
| Upload details of Quality assurance initiatives of the institution (Data Template) | No File Uploaded |

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender equity is the foundation stone determining the country's progress and direction. No country can claim that it has taken strident steps in social development if females lag on educational, economic, health and social parameters. Indian Constitution enshrines the concept of gender equity in its fundamental rights, directive principles, preamble and fundamental duties. Shaheed Bhagat Singh College understands its role and responsibility on gender equity and to carry out its duty it has made concerted efforts via curricular, co-curricular activities, infrastructural development and implementation of University and Government regulations.

Our college also has a dedicated girls' common room. Many students have issues that they resist sharing with faculty members in open forums. To avoid these issues turning into roadblocks in the academic progress of a student college has an active mentoring and counselling framework. The college also has a complaints committee to resolve the issues that girls might face. Entry in the college is strictly regulated with security guards manning the entry and exit gates around the clock. The Women Development Cell of our College continuously organises workshops and talks to create awareness among the girls to believe in themselves and stand for their upliftment, emancipation, and empowerment. By training the students to raise their voices and question the existing patriarchal order we encourage them to self-evaluate, identify, and shred the inherent patriarchy and misogyny that exists within them due to

| <b>social conditioning.</b>  |   |
|--|---|
| File Description   | Documents   |
| Annual gender sensitization action plan  | Nil   |
| Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information   | <a href="https://www.sbsc.in/women_development_centre.php">https://www.sbsc.in/women_development_centre.php</a> |
| <b>7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment</b>   | <b>E. None of the above</b>   |
| File Description   | Documents   |
| Geo tagged Photographs   | No File Uploaded  |
| Any other relevant information   | No File Uploaded  |
| 7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management |   |
| The institution has separate bins in place for the segregation of Degradable and Biodegradable waste. The college also has made provisions for collecting Plastic waste and E-waste by placing bins at various locations within its premises.  |   |
| File Description   | Documents   |
| Relevant documents like agreements / MoUs with Government and other approved agencies  | No File Uploaded  |
| Geo tagged photographs of the facilities   | <a href="#">View File</a>   |
| <b>7.1.4 - Water conservation facilities available in the Institution: Rain water</b>  | <b>A. Any 4 or all of the above</b>   |



|   |  |
|---|--|
| <b>harvesting Bore well /Open well recharge<br/>Construction of tanks and bunds Waste<br/>water recycling Maintenance of water<br/>bodies and distribution system in the<br/>campus</b> |  |
|---|--|

| File Description                                  | Documents                 |
|---|---------------------------|
| Geo tagged photographs / videos of the facilities | <a href="#">View File</a> |
| Any other relevant information                    | <b>No File Uploaded</b>   |

### 7.1.5 - Green campus initiatives include

|   |                                     |
|---|-------------------------------------|
| <b>7.1.5.1 - The institutional initiatives for greening the campus are as follows:</b> <ol style="list-style-type: none"> <li><b>1. Restricted entry of automobiles</b></li> <li><b>2. Use of bicycles/ Battery-powered vehicles</b></li> <li><b>3. Pedestrian-friendly pathways</b></li> <li><b>4. Ban on use of plastic</b></li> <li><b>5. Landscaping</b></li> </ol> | <b>A. Any 4 or All of the above</b> |
|---|-------------------------------------|

| File Description   | Documents                 |
|--|---------------------------|
| Geo tagged photos / videos of the facilities                       | <a href="#">View File</a> |
| Various policy documents / decisions circulated for implementation | <b>No File Uploaded</b>   |
| Any other relevant documents                                       | <b>No File Uploaded</b>   |

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

|  |                              |
|--|------------------------------|
| <b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</b> | <b>B. Any 3 of the above</b> |
|--|------------------------------|

| File Description  | Documents        |
|---|------------------|
| Reports on environment and energy audits submitted by the auditing agency | No File Uploaded |
| Certification by the auditing agency                                      | No File Uploaded |
| Certificates of the awards received                                       | No File Uploaded |
| Any other relevant information  | No File Uploaded |

|  |  |
|--|--|
| <p><b>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</b></p> | <p><b>A. Any 4 or all of the above</b></p> |
|--|--|

| File Description   | Documents                 |
|--|---------------------------|
| Geo tagged photographs / videos of the facilities                        | <a href="#">View File</a> |
| Policy documents and information brochures on the support to be provided | No File Uploaded          |
| Details of the Software procured for providing the assistance            | No File Uploaded          |
| Any other relevant information   | No File Uploaded          |

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

**The College believes in an inclusive approach towards cultural and social diversity existing in India. The College organizes a fest for North-East students where they showcase their culture and demonstrate the inclusive approach on the part of the**

College. The College also organizes the Annual Fest Adwitya for disabled students to give them the opportunity to showcase their talent in singing, dancing and other cultural activities.

| File Description   | Documents        |
|--|------------------|
| Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | No File Uploaded |
| Any other relevant information   | No File Uploaded |

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Our Institution strongly believes in constitutional obligations and regularly takes steps to sensitize its stakeholders about their rights, duties and values as citizens. The College is guided by the values of ethics, integrity, national integration, and communal harmony. Specifically, it seeks to achieve objectives like promoting quality in education and constantly strives for excellence in teaching, research, student support and overall management, adopting and following participatory management policies that promote leadership and teamwork, nurturing human values and enabling students to become socially responsible citizens and cultivating and advocating ethical behaviour in all aspects of its functioning. The vision of Shaheed Bhagat Singh College is ingrained in its Logo 'Rashtra Devo Bhava'. The logo exemplifies the values cherished by the great son of India Shaheed-e- Aazam Bhagat Singh i.e., service to the nation comes first. It also visualizes to be a premier educational institution with a strong brand image offering a world-class environment for the development of excellence in academics, culture, sports, and other student-empowering activities. The mission of Shaheed Bhagat Singh College is to create an effective teaching-learning environment that enables the students to realize their full potential, develop the College as a catalyst of change and growth to prepare students to think critically and act responsibly in a rapidly changing global environment, and inculcate among the college community a sense of environmental responsibility to adopt environmentally friendly practices as a way of life.

| File Description   | Documents |
|--|-----------|
| Details of activities that inculcate values; necessary to render students in to responsible citizens | Nil       |
| Any other relevant information   | Nil       |

|  |                     |
|--|---------------------|
| <p><b>7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff</b></p> <p><b>4. Annual awareness programmes on Code of Conduct are organized</b></p> | A. All of the above |
|--|---------------------|

| File Description   | Documents                 |
|--|---------------------------|
| Code of ethics policy document   | <a href="#">View File</a> |
| Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims | No File Uploaded          |
| Any other relevant information   | No File Uploaded          |

|   |
|---|
| 7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals   |
| <p>Shaheed Bhagat Singh College as an institution believes that it is very important to celebrate all the festivals and remember the historic past events. This not only helps us to remember our glorious past but also promotes unity &amp; harmony amongst all. The College celebrates Shaheedi Diwas to commemorate the death anniversary of Shaheed-e-Azam Sardar Bhagat Singh on 23rd March every year. Apart from this the College also celebrates Earth Hour on 24th March every year. The College celebrates</p> |

World Habitat Day on the first Monday of October every year and World Environment Day on 05th June every year. The college celebrates Independence Day on the 15th of August and Republic Day on the 26th of January every year with great fervour.

| File Description  | Documents        |
|---|------------------|
| Annual report of the celebrations and commemorative events for the last (During the year) | No File Uploaded |
| Geo tagged photographs of some of the events  | No File Uploaded |
| Any other relevant information  | No File Uploaded |

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### 1.Vidya Vistar V2 scheme

In keeping with the college's philosophy of fruitful collaboration between educational institutes college has focussed on Vidya Vistar scheme. The college has initiated the process of implementation of this scheme by shortlisting and communicating with 2-3 colleges in Himachal Pradesh, located in remote/tribal regions of the state such as Chamba, Lahaul, and Spiti. Reports on the academic requirements of colleges under consideration have been solicited and consolidated, and a mechanism and protocol for providing academic support and material to these colleges is being worked upon.

### 2.Student Aid Fund

The Shaheed Bhagat Singh College stands committed to principles of equal opportunity, social justice, and financial inclusivity. We strongly believe that quality education made available at an affordable fee is the surest way to lead social change.

For this, the college helps disadvantaged students with the payment of a sum of money that is intended to be used for their educational expenditure. In the academic year 2021-22, a sum of Rs. 5,13,000 (Five Lakh Thirteen Thousand) was disbursed to the

students in the form of student aid. To ensure transparency and curtail redundancies, funds were transferred directly to the students' bank accounts. Students from all departments were beneficiaries of this exercise. The eligibility for this aid was ascertained through a screening process. Interviews were conducted in online mode in the months of January and February 2022 to ascertain suitability.

| File Description                            | Documents |
|---|-----------|
| Best practices in the Institutional website | Nil       |
| Any other relevant information              | Nil       |

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

To instil the spirit of entrepreneurship in young minds college released the "Entrepreneurship and Business Knowledge series". The idea behind it was to educate students about the various tactics to successfully launch a start-up through informative content on its social media platforms. College also organized a workshop where Mr. Mohit Sharma (founder of StepUp Student) explored and lifted the palimpsests enveloping entrepreneurship. The college also encourages students to understand their responsibility as entrepreneurs towards society and nature and for this, it invited Ms. Akanksha Gupta (co-founder of Urvann) who shared her experiences and thoughts with our students. To improve its online presence E-Cell in October 2021 re-launched its website. In the month of November, they organised two webinars and a case study competition under the umbrella of E-NOVATION 3.0. We also collaborated with start-up Reseau, which gave students the opportunity to solve real-world business problems.

| File Description                             | Documents        |
|--|------------------|
| Appropriate web in the Institutional website | No File Uploaded |
| Any other relevant information               | No File Uploaded |

7.3.2 - Plan of action for the next academic year

Shaheed Bhagat Singh College intends to develop its infrastructure in terms of creating Computer labs with state of art facilities. Also, the college plans to have a lift to support disabled students and staff members. The College also intends to renovate the washrooms for the students and create separate washrooms in B block.

The College is also planning to upgrade the computers by replacing the existing computers by All-in-one PCs with top-class configurations which could support the latest software for better student learning experience. The College envisages achieving its set goals of creating such an ecosystem in which students can achieve a variety of goals with excellence. While maintaining a high academic standard of integrity, the college will continue to strive to improve basic amenities for students and a conducive teaching-learning process. It further aims at fostering and promoting interdisciplinary education, innovation, diverse values and goals that would be for the personal growth of the students in tune with the vision and mission of the National Education Policy. Inculcating ethical values, self-reliance, sense of community service would be major thrust areas.)