

**SHAHEED BHAGAT SINGH COLLEGE**

**(University of Delhi)**

**Sheikh Sarai, Phase II, New Delhi: 110017**

**GeM bid for Supply of All in One Desktop.**

**Information to Bidder for the "Procurement of All in One Desktop".**

1. *Gem bids are invited from reputed OEM (Original Equipment Manufacturer) / Authorized supplier of All in One Desktop.*
2. *The item/items in this bid should be quoted as per the technical specifications. The details of the specifications of All in one Desktop along with consignee/site details are also available on website [www.sbsc.in](http://www.sbsc.in). Any addenda/corrigendum to this bid will also be available on [www.sbsc.in](http://www.sbsc.in) and GeM portal.*
3. *OEM or Authorized distributor/Supplier Partner of OEM (Original equipment Manufacturer) should have a registered office in India to provide sales and service support in India. The certificate to this effect should be submitted. The bidder should be either OEM or his authorized dealer/distributor/Supplier.*

*In case of the authorized distributor/partner the certificate from the OEM to this effect should be submitted. If OEM is itself the bidder then OEM should submit the certificate to the effect of the same.*

4. *All in One Desktop (Equipment) offered shall have complete data sheets and detailed description on OEM web sites. Bidders are required to submit duly filled and signed Technical compliance of the equipment offered in Annexure-V, failing which the bids may be rejected.*
5. *Bidder shall submit the detailed Bill of Materials (BOM) of the equipment offered duly verified and certified by the respective OEM.*
6. *GSTIN ID of OEM or Authorized distributor/Supplier/ OEM Partner should also be provided, which would supply the equipment/ All in One Desktop.*
7. **Estimated Cost of Stores: Rs 75,00,000/-.**

**7.1 Earnest Money Deposit (EMD)/ Bid Security:** The bidder is required to submit the EMD @ 1% of Tendered value i.e. 75 Lacs. Non-submission of EMD will lead to disqualification of the bid.

8. **Delivery period:** Within 90 days from the date of issue of Letter of Acceptance (LOA). The same may be extended on the request of the successful bidder.

*Handwritten signature and date: 12-5-22*

## 9. Eligibility Criteria for OEM:

- a. The Equipment offered by the OEM or equipment of the same series/family from the same OEM should have been satisfactorily working in Government/PSUs/Autonomous Institution for at least 12 months as on date of opening of bid, in India or Abroad. The certificates from the actual users will have to be submitted online.
- b. The OEM should have supplied at least 200% of the tendered quantity i.e. 75 lacs of the equipment offered or equipment of the same series/family during last preceding 3 financial years (i.e. current year and three previous financial years) as on opening of bid to Government/PSUs/ Autonomous Institution. OEM should submit self-certificate with proper contact detail of clients along with quantities supplied (Firm Name, Contact person, Designation, Telephone Number, Fax, Official mail id etc.). The same should be issued by authorized signatory.
- c. The OEM should be globally renowned.

## 8 (I) Eligibility Criteria for Bidder/ Tenderer:

- a. The tenderer should have executed order of supply/ provision of similar equipment i.e. All in One Desktop:

The tenderer shall necessarily satisfy the eligibility conditions as listed below:-

The tenderer must have successfully completed any of the following during last 03 (Three) years, ending last day of month previous to the one in which tender is invited:

*"Three similar works each costing not less than the amount equal to 15% of advertised value of the tender i.e. 75,00,000/-", OR*

*"Two similar works each costing not less than the amount equal to 20% of advertised value of the tender i.e. 75,00,000/-", OR*

*"One similar work each costing not less than the amount equal to 35% of advertised value of the tender i.e. 75,00,000/-".*

- b. Bidder must be ISO9001:2015 and ISO 14001: 2015 Compliant.
- c. Bidder must have experience of supplying the similar products in Govt. Departments/ Govt. Educational Institutions in at least 5 Indian states.
- d. *PAN, GSTIN, MSME, UDYAM, STARTUP certificates should be submitted, wherever applicable.*
- e. Bidder should not be blacklisted from any of the Govt. Department ever.
- f. Bidder must be at least 8-10 years old firm/Company.
- g. Bidder must have a local office in Delhi NCR.
- h. Bidder must have a valid bid specific authorization from the OEM to participate in this bid.

**Note:** Work experience certificate solely from a private firm/ individual would not be considered. However, in addition the work experience certificates issued by any Govt. Organization of supplying the similar product would be considered.

## 8 (II) Financial Eligibility Criteria:

- a. *The tenderer must have received contractual payments in the previous three financial years and the current financial year up to the date of inviting of tender, at least 150% of the advertised value of the tender. The tenderers shall submit Certificates to this effect which may be an attested Certificate from the concerned department / client or Audited Balance Sheet duly certified by the Chartered Accountant/Certificate from Chartered Accountant duly supported by Audited Balance Sheet.*
- b. *The Bidder must submit the certified copies of audited balance sheets/annual reports/ CA Certified copy of last three preceding financial years.*
- c. The bidder should have authorization, specific to this tender from respective OEM as per Annex-III.

## 10. WARRANTY:

- i. All in One Desktop, shall be supplied with **3 years onsite comprehensive warranty**. If during the said guarantee/warranty period, the Goods are found not conforming to the requisite description and quality and/or not giving satisfactory performance or have deteriorated, and the decision of the buyer in that behalf shall be final and binding on the seller and the buyer shall be entitled to call upon the Seller to rectify and /or replace the Goods or such portion thereof as is found to be defective by the buyer within 7 days. Otherwise, the seller shall have to pay Rs. 500/- per week or part of week for failed equipment subject to a maximum 10% of equipment cost to the buyer as compensation.
- ii. Back to back warranty with respective OEM's for both Hardware and software. The certificates/undertaking for the same will have to be submitted along with bid from respective OEM.
- iii. Equipped with necessary hardware/software to comply all above required/support features.
- iv. OEM should have its service center in India. Service Center Details to be shared along with the address and contact no. and the name of person.

## 11. Service level agreement (SLA) during warranty period:

After having been notified of the defects / service requirement during warranty period, Seller has to complete the required Service /Rectification/replacement of defective part, within time limit of max. 7 days. If the Seller fails to complete service /rectification/replacement with in defined time limit, a penalty of 0.5% of Unit Price of the product shall be charged as penalty for each week of delay from the seller & upto max. of 10% of Unit Price of the product. Seller can deposit the penalty with the Buyer directly else the Buyer shall have a right to recover all such penalty amount from the Performance Security (PG) or from the running bill.

## 12. Long Term Maintenance Support:

Tenderer shall provide maintenance support after successful completion of the warranty obligations for a minimum period of **3 years** for All in One Desktop. The long term maintenance support shall be comprehensive and include all hardware and software of equipment supplied against this contract. Shaheed Bhagat Singh College should be extended with the benefits of periodical software patches/updates made by OEM on the system from time to time for equipment security/performance without any additional cost to Shaheed Bhagat Singh College.

**Note: The acceptance of the above clause is mandatory and specific acceptance from OEM is required to be enclosed as per Annexure-II. Any deviation / non acceptance will lead to rejection of the bid.**

## 13. Payment Conditions :-

- a. 100% payment against Inspection, acceptance and full supply of all the equipment.
- b. 40% payment against partial Supply of the tendered equipment. Balance payment shall be made after full supply and submission of requisite documents. The following documents are to be submitted for release of payment:
  - i. Original Tax Invoice
  - ii. Delivery Challan
  - iii. Original Inspection Certificate issued by Shaheed Bhagat Singh College.
  - iv. Warranty Certificate of OEM
  - v. Copy of Performance Guaranty.
  - vi. Certificate of receipt of equipment in good condition at the consignee site without any breakage & installation thereof at Shaheed Bhagat Singh College.

**Bill Passing Authority: Principal, Shaheed Bhagat Singh College**

**Bill Payment Authority: Principal, Shaheed Bhagat Singh College**

## 14. CONTRACT PERFORMANCE GUARANTEE

14.1 On receipt of the Letter of Acceptance of Tender from the Shaheed Bhagat Singh College, the successful Tenderer *should give a Performance Guarantee in the form of DD/Banker's Cheque in favour of Shaheed Bhagat Singh College Corporation of India Limited payable at New Delhi* from State Bank of India/any Nationalized Bank or from any Scheduled Bank, amounting to 3% of the contract/PO value. In case PG amount comes to Rs. 5 lakhs or less, same needs to be submitted in the form of DD/Banker's Cheque only.

The successful bidder shall have to submit a Performance Guarantee (PG) within 15 (fifteen) days from the date of issue of Letter of Acceptance (LOA). In case the contractor fails to submit the requisite P.G. from the date of issue of LOA, the contract shall be terminated and the bidder may be blacklisted for 5 years.

14.2 Performance Guarantee shall be released without any interest after satisfactory completion of the work, maintenance period and on expiry of the warranty period and issue of the certificate of final acceptance of the entire system.

15. If the bidder rescinds the bid at any stage after being successful, the Performance Guarantee submitted by successful bidder, would be forfeited and en-cashed by the College.

**16. Penalty on delay in Supply**

Any delay in supply of the equipment will invite a penalty @ 0.5% per week of the tendered value. However the College may waive off the penalty depending on the case and after getting satisfied with the reasons for the delay.

**17. Variation in Quantity**

The College reserves the right to increase or decrease the quantity of the equipment subject to a maximum of 50 % of the originally contracted quantity of the equipment, without any change in cost, during validity of the PO.

The supplier cannot deny supplying the enhanced quantity during the validity of the contract.

**18. On line Submissions:**

The bidder is required to upload and submit the following documents on line before due date & time of bid.

- a. EMD
- b. BOM of offered equipment.
- c. The bidder should submit acceptance to GeM bid and additional terms & conditions, if compliance is not submitted it will be presumed that bidders acceptance of bidder to GeM bid conditions and additional terms & conditions (ATC) in the tender.
- d. The bidder should submit details of make and model with compliance to technical specifications in Annexure-IV of this document.
- e. Data Sheet of offered equipment.
- f. Financial (Certified copies of audited balance sheets/annual reports of last three preceding financial years) and Technical Eligibility Criteria documents.
- g. Proof of documents against eligibility criteria of OEM like Customer PO and end user certificate.
- h. Acceptance from OEM as per Annexure-II against onsite 3 years warranty support.
- i. MAF/OEM Authorization as per Annexure-III for All in one Desktop PC only.
- j. Notarized Affidavit as per Annexure-VII.

**Note:** 1) Non submission of any document online within the prescribed time may lead to rejection/disqualification of the bid.

2) The bidder is required to *submit the original hardcopy of the as submitted online within Seven working days from the date and time of opening of the bid* to the Shaheed Bhagat Singh College, Sheikh Sarai, Phase II, New Delhi-110017.

3) The bidder is required to give acceptance of all the clauses mentioned in the "Information to the Bidders" document is mandatory. Any deviation / non-acceptance may lead to rejection of the bid.

4) Information to Bidder viz. corrigendum /addendum/ amendments etc. for this bid shall be posted on [www.sbsc.in](http://www.sbsc.in) only.

5) This bid is governed by the Specific Additional Terms & Conditions and General Terms & Conditions laid down by the GeM.

**19. Contact Details:**

In case of any queries, may please contact:

**Shaheed Bhagat Singh College, Contact Person /Designation: (for general information)**

E-mail ID: <a href="mailto:sbscprincipal@gmail.com">sbscprincipal@gmail.com</a>	Mr. Arvind Kumar Varma, A.O. Admin Mobile: 9650215115 E-mail ID: <a href="mailto:sbscprincipal@gmail.com">sbscprincipal@gmail.com</a>
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**20. Inspection:**

Inspection of the shipment/dispatch shall be carried out at Shaheed Bhagat Singh College by the authorized representative of the College as and when the goods arrive and the certificate of inspection shall be issued by the College.

21. The College has reserved the right to cancel the Bid /Tender at any time without assigning any reason.

*AK*  
12.5.22

**Principal (Officiating)  
Shaheed Bhagat Singh College**

**Annexure-I, SOR**

**Schedule of Requirement for purchase of End User Devices  
for Shaheed Bhagat Singh College, University of Delhi,  
Sheikh Sarai, Phase II, New Delhi: 110017**

S.No.	Item (Specification as per Annexure-IV)	Quantity	UOM	Unit Rate	GST (as- applica- ble)	Total Unit Cost (including GST) Rs.)	Grand Total (Including GST)	Make and Model
1	AIO Desktop PC	77	Nos.					
Total Cost ( in words)								

**Note: 1. Please refer to the specifications in Annexure-IV. Rates quoted should be inclusive of all taxes, CIP to the destination.**

**2. Please submit compliance of specification in Annexure-V with Data sheet, if any.**

**3. Compliance to the specifications as given in Annexure-IV should be duly filled and signed by the bidder, failing which it may result in rejection of the bid.**

Annexure-II

**PERFORMA FOR THE LONG-TERM MAINTENANCE SUPPORT**  
(To be signed by the O.E.M.)

To  
The Principal,  
Shaheed Bhagat Singh College,  
University of Delhi,  
Sheikh Sarai, Phase II,  
New Delhi: 110017

I / We ..... hereby confirm and accept that against Shaheed Bhagat Singh College Tender No ....., there is a requirement of Long Term Maintenance Support as per Clause 12. We confirm that Long Term Maintenance Support shall be met by us directly or through Authorized partner, as the case may be based on contracts. I / We have gone through the requirement mentioned in the Tender document and shall provide services for the offered supply equipments.

(Signature and Name of Firm's Authorized  
Officer) Seal

Signature of witness:

1. ....
2. ....



**Annexure-III**

**Performa for Manufacturer Authorisation form (MAF)**

The Principal,  
Shaheed Bhagat Singh College,  
University of Delhi,  
Sheikh Sarai, Phase II, New Delhi:110017

Dated: .....

Subject: Manufacturer Authorisation form (MAF) to M/s.....  
.....for.....

Ref: GeM Bid No.....dated.....

Dear Sir,

We, M/s....., are established and reputed manufacturer/ Supplier/ Service Provider of  
.....(Product details), having our registered office at  
.....

We hereby authorise M/s ..... (bidder name), Office  
..... to participate in bid and subsequently upon  
award of the bid to execute the supply and Installation & Commissioning of our range of  
products against your above said bid.

We further extend our warranty for ..... years for our range of products offered by M/s  
..... against the above-said bid.

Thanking you,  
Best regards,

Authorised Signatory

## Annexure-IV

### A. Specifications for Hardware:

All in one Desktop: :

S.No	Category	Feature / description / parameter	Description of requirement / Specifications
1	Processor	Processor Make	Intel
		Generation	11 or higher
		No. of Cores per processor	8 or higher
		Processor Base Frequency (Ghz)	1.5 or higher
		Processor Description	Intel Core i7
		Processor number	Intel Care i7 11700t
		Cache (MB)	16 or higher
2	Mother Board	Chipset series	Intel Q Series
		Chipset Number	Intel Q570
3	Memory	Type of RAM	DDR4
		RAM Size (GB)	16 or more
		RAM Speed (MHz)	2666 or more
		RAM expandability upto (using spare DIMM slots in GB)	64
4	Graphics	Graphics Type	Integrated
		Graphic Card Description	Intel HD
5	Storage	Total HDD Capacity (GB)	1000@7200 rpm
		Total SSD Capacity (GB)	512
6	Audio	Internal Speaker	Yes
		Audio In	No
		Head phone out	Yes
		Microphone In	Yes
7	Drive	Optical Drive	Yes
8	Connectivity	Wireless Connectivity and Bluetooth	Wi-Fi 6 AX200+Bluetooth 5.0
		Number of Ethernet ports	1
		Type of Ethernet Ports	10/100/1000 on board integrated Gigabit port
9	Ports	USB port 2.0	2
		USB port 3.0	3 or more
10	Operating System	Operating System (Factory pre-loaded)	Windows 10 professional
		OS Certification	Windows
11	Display	Display size	23.8
		Display resolution (PIXEL)	1920x1080
		Availability of webcam integrated with display	Yes
12	Input Devices	Mouse Connectivity	Wired
		Type of mouse	Optical Scroll
		Keyboard Connectivity	Wired
		Type of Keyboard	Standard

**Annexure-V**

**B. Make and Models of the offered equipments and Compliance to Technical Specifications:  
All in one Desktop: Make and Model**

S.No	Category	Feature / description / parameter	Description of requirement / Specifications	Compliance (Please Indicate Yes or No, along with the parameter of offered equipment)
1	Processor	Processor Make	Intel	
		Generation	11 or higher	
		No. of Cores per processor	8 or higher	
		Processor Base Frequency (Ghz)	1.5 or higher	
		Processor Description	Intel Core i7	
		Processor number	Intel Core i7 11700t	
2	Mother Board	Cache (MB)	16 or higher	
		Chipset series	Intel Q Series	
3	Memory	Chipset Number	Intel Q570	
		Type of RAM	DDR4	
4	Graphics	RAM Size (GB)	16 or more	
		RAM Speed (MHz)	2666 or more	
		RAM expandability upto (using spare DIMM slots in GB)	64	
5	Storage	Graphics Type	Integrated	
		Graphic Card Description	Intel HD	
6	Audio	Total HDD Capacity (GB)	1000@7200 rpm	
		Total SSD Capacity (GB)	512	
7	Drive	Internal Speaker	Yes	
		Audio In	No	
		Head phone out	Yes	
		Microphone In	Yes	
8	Connectivity	Optical Drive	Yes	
		Wireless Connectivity and Bluetooth	Wi-Fi 6 AX200+Bluetooth 5.0	
		Number of Ethernet ports	1	
9	Ports	Type of Ethernet Ports	10/100/1000 on board integrated Gigabit port	
		USB port 2.0	2	
10	Operating System	USB port 3.0	3 or more	
		Operating System (Factory pre-loaded)	Windows 10 professional	
11	Display	OS Certification	Windows	
		Display size	23.8	
		Display resolution (PIXEL)	1920x1080	
12	Input Devices	Availability of webcam integrated with display	Yes	
		Mouse Connectivity	Wired	
		Type of mouse	Optical Scroll	
		Keyboard Connectivity	Wired	
		Type of Keyboard	Standard	

**NOTE:** AIO Units are advised to accommodate integrated facility with the features of camera, speaker, mike etc.

## FORMAT FOR AFFIDAVIT

(TO BE UPLOADED BY TENDERER ALONG WITH THE TENDER DOCUMENTS)

(To be executed in presence of Public notary on non-judicial stamp paper of the value of Rs.100/-. The stamp paper has to be in the name of the tenderer) \*\*

I.....(Name and Designation)\*\* appointed as the attorney/authorized signatory of the tenderer (including its constituents),

M/s \_\_\_\_\_ (hereafter called the tenderer) for the purpose of the Tender documents for the work of \_\_\_\_\_ as per the tender No. \_\_\_\_\_ of Shaheed Bhagat Singh College, do hereby solemnly affirm and state on the behalf of the tenderer including its constituents as under:

1. I/we the tenderer (s), am/are signing the document after carefully reading the contents.
2. I/We the tenderer(s) also accept all the conditions of the tender and have signed all the pages in confirmation thereof.
3. I/We hereby declare that I/we have downloaded the tender documents from Shaheed Bhagat Singh College website www.sbsc.in. I/we have verified the content of the document from the website and there is no addition, no deletion or no alternation to the content of the Tender Document. In case of discrepancy noticed at
4. any stage i.e. evaluation of tenders, execution of work or final payment of the contract, the master copy available with the Shaheed Bhagat Singh College Administration shall be final and binding upon me/us.
5. I/we declare and certify that I/we have not made any misleading or false representation in the forms, statements and attachments in proof of the qualification requirements.
6. I/We also understand that my/our offer will be evaluated based on the documents/credentials submitted along with the offer and same shall be binding upon me/us.
7. I/We declare that the information and documents submitted along with the tender by me/us are correct and I/we are fully responsible for the correctness of the information and documents, submitted by us.
8. I/we undersigned that if the certificates regarding eligibility criteria submitted by us are found to be forged/false or incorrect at any time during process for evaluation of tenders, it shall lead to forfeiture of the performance guarantee besides banning of business for five years.
9. I/we also understand the if the certificates submitted by us are found to be false/forged or incorrect at any time after the award of the contract, it will lead to termination of the contract and forfeiture of Performance guarantee besides any other action provided in the contract including banning of business for five years on entire Shaheed Bhagat Singh College.

DEPONENT  
SEAL AND SIGNATURE  
OF THE TENDERER

### VERIFICATION

I/we above named tenderer do hereby solemnly affirm and verify that the contents of my/our above affidavit are true and correct. Nothing has been concealed and no part of it is false.

DEPONENT  
SEAL AND SIGNATURE  
OF THE TENDERER

Place:

Date:

\*\* The contents in Italics are only for guidance purpose. Details as appropriate are to be filled in suitably by tenderer.  
Attestation before Magistrate/Notary Public