

**SHAHEED BHAGAT SINGH COLLEGE**  
(University of Delhi)

**Guidelines for filling up the Value Added Course (VAC), Skill Enhancement Course (SEC) and Ability Enhancement Course (AEC) Form for Semester II (All Courses), UGCF, Academic 2022-23**

**Dated: 18-03-2023**

With reference to the choosing of **Value Added Course (VAC), Skill Enhancement Course (SEC) and Ability Enhancement Course (AEC)** for the 2022-23 session (Even semester, Semester II), you are requested to fill out an online option form through Google form by Monday, Dated 20.03.2023, failing which it would be presumed that the student doesn't want to exercise his/her options as such and is comfortable with the allocation of any paper, given by the college. In that case, the **AEC/VAC/SEC Courses Committee** of the college may allocate whatever possible paper to the student based on the committee's discretion. The list of different papers offered by the different departments of the college for the AEC/VAC/SEC courses is given in the Google form. Link: <https://forms.gle/VnAdNg5X6mYX8wQv5>

Students need to read the instructions carefully and abide by them:

1. It is **mandatory for all the students of all courses of Semester II** to fill out this option form, choosing the **Value-Added Course (VAC), Skill Enhancement Course (SEC) and Ability Enhancement Course (AEC)** that they want to opt for the 2022-23 session (Even semester, Semester-II).
2. The students are required to give **three preferences of VAC, three preferences of SEC and one option from the AEC** subject list. The college will allot the VAC and SEC subjects on a **first come first serve basis**. Students will not be allowed to change their AEC/VAC/SEC subjects at a later stage. **Therefore, follow extreme care while filling up the google form.**

***Kindly note that students belonging to courses other than B. Com (Hons.) and B. Com (Prog.) are required to choose the option "Not belonging to courses B. Com (Hons.) and B.Com (Prog.)" in the AEC section of the google form.***

3. The students of only Semester II of all courses need to opt for the subject of their interest offered by the various departments of the college (The student can choose any paper, whether it is offered by their department or any other department).
4. **Students cannot opt for the same paper in Semester II that they studied in Semester I.**

*For example: If the student has studied the VAC paper “Financial Literacy” in Semester I, then he/she cannot opt the same paper in Semester II.*

5. Students need to go through the Syllabi of the **Value-Added Course (VAC)**, **Skill Enhancement Course (SEC)** and **Ability Enhancement Course (AEC)**, before choosing the same. The link for the same is given here under:

**Link for the syllabus of Value-Added Courses (VAC):**

[https://www.du.ac.in/uploads/new-web/26102022\\_VAC.pdf](https://www.du.ac.in/uploads/new-web/26102022_VAC.pdf)

**Link for the syllabus of Skill Enhancement Courses (SEC):**

**Old List-** [https://www.du.ac.in/uploads/new-web/21092022\\_SEC.pdf](https://www.du.ac.in/uploads/new-web/21092022_SEC.pdf)

**Additional List-** [https://www.du.ac.in/uploads/new-web/10032023\\_71\\_Revised%20SEC%20Notification.pdf](https://www.du.ac.in/uploads/new-web/10032023_71_Revised%20SEC%20Notification.pdf)

6. **The list of SEC/VAC subjects offered by various departments is as follows:**

| S.NO. | DEPARTMENT        | SEC                                       | VAC                        |
|-------|-------------------|---|----------------------------|
| 1     | COMMERCE          | Social Media Marketing                    | Digital Empowerment        |
|       |                   | Innovation and Entrepreneurship           | The Art of being happy     |
| 2     | GEOGRAPHY         | Environmental Auditing                    | Swachh Bharat              |
| 3     | POLITICAL SCIENCE | Life Skill Education                      | Gandhi and Education       |
| 4     | MATHEMATICS       | IT skills and data analysis I             | Vedic Mathematics-I        |
| 5     | ENGLISH           | Personality Development and Communication | Culture and Communication  |
| 6     | HISTORY           | Working with People                       | Science and Society        |
| 7     | HINDI             | रंगमंच                                    | साहित्य संस्कृति और सिनेमा |
| 8     | ECONOMICS         | R Programming for Business Analytics      | Financial Literacy         |

**Note:**

As per the College Policy Decision, the section for an option floated by the college can be made only when the minimum number of students that will choose the subject will **be equal to or greater than 15 (Based on the Time-Table and Workload Committee Meeting, held Dated 23.08.2021)**.

**Please note that the college does not guarantee for the allotment of the chosen preferences.**

--sd/--

(Prof. Arun Kumar Attree)  
**Principal**

---sd/---

(Ms. Shivangi Dhawan)  
**Convener, AEC/VAC/SEC Courses**